

ARTICLES OF INCORPORATION
OF
FRIENDS OF CLAYTON COUNTY CASA, INC.

ARTICLE I

The name of the corporation is **Friends of Clayton County CASA, Inc. (FCCC)**. The corporation is organized pursuant to the provisions of the Georgia Non-Profit Corporation Code.

ARTICLE II

The term of existence of the corporation is perpetual.

ARTICLE III

The corporation shall be a voluntary, non-profit, charitable corporation; its purpose shall be exclusively charitable. FCCC will provide:

- a) ongoing support to the **Clayton County CASA** (Court Appointed Special Advocates) Program Director,
- b) increase public awareness of the program,
- c) help recruit volunteers;
- d) raise funds; and
- e) assist with volunteer recognition.

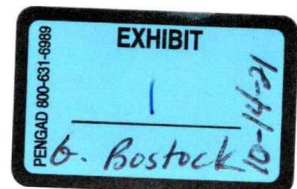
ARTICLE IV

The affairs of the corporation shall be managed by a Board of Directors. The method of electing the board of directors shall be determined by the By Laws of the corporation.

ARTICLE V

The mailing address of the initial principal office of the corporation is:

Friends of Clayton County CASA
Clayton County Juvenile Court
121 S. McDonough Street
Jonesboro, GA 30236



BY-LAWS

Of

**FRIENDS of CLAYTON COUNTY
CASA, INC.**

ARTICLE I – NAME

Section 1. The name of the organization shall be **Friends of Clayton County CASA, Inc.** (hereinafter referred to as **FCCC**). The organization known as Clayton County Court Appointed Special Advocates will hereinafter be referred to as **Clayton County CASA**

ARTICLE II – PURPOSE AND MISSION

Section 1. Purpose and Mission

The purpose and mission of the **FCCC** Board will be to provide ongoing support to the Program Director of the **Clayton County CASA** organization, increase public awareness of the program, help recruit volunteers, raise funds and assist with volunteer recognition. The purpose of the **Clayton County CASA** program is to provide trained, screened and supervised volunteers to advocate for the best interest of children involved in deprivation hearings in Clayton County and make recommendations to the judge. The **Clayton County CASA** volunteer provides an objective opinion while providing a consistent representative for the child.

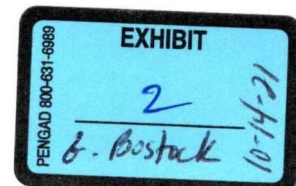
**ARTICLE III – BOARD COMPOSITION
AND TERMS OF OFFICE**

Section 1. General Powers

A volunteer Board of Directors shall manage the business affairs of the corporation. In addition to the powers and authority expressly conferred upon it by these By Laws, the Board of Directors may exercise all such powers of the corporation and do all such lawful acts and things as are authorized by law, by the Articles of Incorporation, or by these By-Laws directed or required to be exercised.

Section 2. Qualifications

Members of the Board of Directors shall be chosen from persons who have shown an interest and willingness to participate in the work carried on by the **FCCC**, and been elected as described in these By-Laws.



Section 3. Numbers of Directors

The Board of Directors shall consist of no fewer than eight (8) members, nor more than twenty (20) members.

Section 4. Elections

The elections shall be held at the annual meeting or at a regular meeting of the Board of Directors for this purpose. Each member of the FCCC Board of Directors shall cast a vote for as many candidates as there are positions open on the Board of Directors. All elections shall be by a majority vote of a quorum.

Section 5. Term of Office

Each director shall serve for a term of three (3) years. The rotation of terms, as best as possible, should allow approximately one-third (1/3) of directors to be elected each year to fill vacancies, occurring through the normal expiration of terms. Except as provided, no director shall serve more than two consecutive terms without an intervening period of one (1) year. Any unexpired vacancy filled shall not count as a full term as it pertains to two allowable terms.

Section 6. Vacancy

Any vacancy on the Board of Directors may be filled as provided in Section 4 of these By-Laws.

Section 7. Termination

By a majority vote of the Board, any director's service may be terminated, if the Board in its judgment, determines that it would be in the best interest of the FCCC.

Section 8. Honorary

The Board of Directors may honor one or more of their members from time to time, for long and faithful service by electing him/her an Honorary Board Member for life. An Honorary Board Member may attend all meetings and participate in the discussion, but shall not vote or hold office.

Section 9. Recruitment

Board Members shall be recruited from nominations made by FCCC Board of Directors, Program Staff, or the Juvenile Court Judges. Interested candidates shall submit a brief resume or short biography.

Section 10. Resignation

Members who wish to resign from the FCCC should give written notification to the Chairperson.

ARTICLE IV – MEETINGS

Section 1. Annual and Regular Meetings

The annual meeting of the Board of Directors shall be held during the month of June, at a time and place designated by the Chairperson. The purpose of this meeting shall be to review the work of the organization, to develop fellowship among members, and to develop their united action in planning and carrying forward the program of the organization. The Board of Directors shall meet not less than four (4) times per year, and may schedule other meetings to occur at regular intervals throughout the year.

Section 2. Special Meetings

Special meetings of the Board of Directors shall be held at such time and place as shall be designated in the notice of such meetings, and may be called by the Chairperson at any time, and shall be called by the Chair at the request of any two Directors.

Section 3. Notice

Unless waived as provided by law, the Chairperson or Secretary of the corporation thereof shall give notice to each Director for each meeting stating the time, place and purpose of the meeting.

Section 4. Quorum

A majority of the Directors present shall constitute a quorum for the transaction of any business by the Board of Directors. The vote of a majority of Directors present at a meeting shall be necessary to transact any business, except as otherwise provided by law, the Articles of Incorporation, or by these By-Laws.

Section 5. Removal of Director and Inactive Status

Any member of the Board of Directors who misses three (3) consecutive meetings is/may be subject to removal or placement on an inactive status by vote of the Board of Directors at the next scheduled meeting.

Section 6. Informal Action

Any action that may be taken at a meeting of the Board of Directors may be taken without a meeting if written, faxed, or e-mail consent setting forth the action is signed by

two-thirds of the Directors and filed with the Secretary. Such consent shall have the same effect as a unanimous vote at a meeting of the Board of Directors.

ARTICLE V – OFFICERS

Section 1. Election and Term of Office

The Board of Directors shall elect officers at its annual meeting. There shall be a Chairperson, Vice Chairperson, Secretary and Treasurer. The officers shall be chosen from the membership of the Board. Term of office shall be three (3) years, with the number of terms to be fixed by the Board. Terms of office shall be rotated, as best as possible, so there are not all new officers in any one (1) year.

Section 2. Salaries

The officers of the corporation shall serve in a voluntary capacity.

Section 3. Removal of Officers

Each officer of the corporation shall hold office until such officer's successor is chosen or until such officer's earlier resignation, death or removal. Any officer may be removed by a majority vote of a quorum of members of the Board of Directors whenever, in its judgment, the best interests of the corporation will be served thereby.

Section 4. Chairperson

The Chairperson of the Board of Directors shall be the chief executive officer of the Board. The Chairperson shall call meetings of the Board of Directors to order and shall act as Chair of such meetings, appoint committees, serve as an ex-officio member of all committees and shall be duly authorized to execute contracts on behalf of the corporation.

Section 5. Vice Chairman

The Vice Chair shall perform such duties as are generally performed by vice chairpersons. The Vice Chair shall perform such other duties and exercise such other powers as the Board of Directors shall request or delegate. In the absence of the Chair, or in the event of the death or disability of the Chair, or when specifically authorized by the Board of Directors, the Vice Chair shall perform duties of the Chair, and when so acting shall have the powers of, and be subject to, all restrictions upon the chair.

Section 6. Secretary

The Secretary, or one appointed in her/his absence, shall attend all sessions of the Board of Directors and record all votes and the minutes of all proceedings in books to be kept for that purpose. The Secretary shall have charge of the Seal of the Corporation,

shall give or cause to be given, any notice required to be given of any meetings of the Board of Directors and shall perform such other duties and have such other powers as may be prescribed by the Chair of the Board of Directors.

Section 7. Treasurer

The Treasurer shall be responsible for all funds, securities, receipts and disbursements of the corporation and shall deposit, or cause to be deposited in the name of the corporation, all moneys or other valuable effects, in such banks, trust companies or other depositories as shall, from time to time be selected by the Board of Directors, shall render to the Chair and to the Board of Directors, at every Board meeting, an accounting of the financial condition of the corporation. In general, the Treasurer shall perform all the duties incident to the office of the Treasurer of a corporation, and such other duties as may be assigned by the Board of Directors or the Chair.

Section 8. Absence.

In the case of absence of any officer of the corporation, or for any other reason that the Board of Directors may deem sufficient, the Board of Directors may delegate, for the time being, any or all of the powers or duties of such officer to any officer or director.

Section 9. Books and Records

Each officer shall, upon leaving office, deliver to their successor any books, records or other documents pertaining to the office.

ARTICLE VI – COMMITTEES

Section 1. Committees

There may be standing committees for Finance, Nominating, Fundraising and Public Relations and such other committees as may be needed by the Board. The Board shall have the power to set committees, define committee responsibilities and to develop written job descriptions for same as needed. The committee chairs shall be appointed by the Chairperson for a term not to exceed one (1) year. Chairs may be reappointed for additional terms. Each committee chair shall present a report to the Board of Directors at each board meeting.

ARTICLE VII – SPECIAL CORPORATE ACTS

Section 1. Execution of Instruments

Contracts, documents and instruments shall unless otherwise directed by the Board of Directors, be signed in the name, and on behalf of the corporation by the

Chairperson, and the Seal of the Corporation shall be affixed thereto, and attested to by the Secretary, unless otherwise provided by the corporate resolution.

Section 2. Checks

Checks, drafts and other demands for money shall be signed by the Chairperson, or Treasurer. Additionally, other officers, from time to time, may be designated by the Board of Directors. The Chairperson and the Treasurer can sign checks for under \$500. Two signatures are required for checks in excess of \$500.

ARTICLE VIII – MISCELLANEOUS

Section 1. Fiscal Year

The corporation fiscal year shall begin July 1 and end on June 30.

Section 2. Seal

The seal of the Corporation shall be in such form as the Board of Directors may, from time to time, determine. In the event it is inconvenient to use such a seal at any time, the signature of the Corporation, followed by "Seal" enclosed in parenthesis or scroll, shall be deemed the Seal of the Corporation. The seal shall be kept and affixed by the Secretary on such papers as may be directed by law, these By-Laws, or the Board of Directors.

Section 3. Appointment of Agents.

The Chair or Vice Chair shall be authorized and empowered in the name and as an act and deed of the corporation to name and appoint general and special agents, representative and attorneys to represent the corporation, and to prescribe, limit and define the powers and duties of such agents, representatives, attorneys and proxies; and to make substitution, revocation or cancellation in whole or in part, of any power or authority conferred on any such agent, representative, or proxy.

ARTICLE IX – DISSOLUTION

Section 1. Dissolution

Upon the dissolution of this Corporation, no officer, Board member, or anyone else associated with this Corporation shall have any rights nor shall receive any assets of this Corporation. The assets of the corporation are permanently dedicated to a tax exempt organization of the purposes set forth herein.

ARTICLE X – ADOPTION AND EFFECTIVE DATE

Section 1. Adoption and Effective Date

These By-Laws, are adopted and become effective October 13, 2003.

ARTICLE XI – AMENDMENTS

Section 1. Amendments.

The By-Laws of the corporation may be altered or amended and new by-laws adopted by the Board of Directors by an affirmative majority vote of a quorum of directors at any regular or special meeting of the Board of Directors, provided that written notice of the changes to be acted upon is given ten (10) days prior to the meeting at which the vote is to be taken.

ARTICLE XII – RULES OF ORDER

Section 1. Rules of Order

Robert's Rules of Order, Newly Revised, shall govern the proceedings of the FCCC except where the rules conflict with provisions of these By-Laws.

DATED this 13th day of October, 2003.



OFFICE OF THE DISTRICT ATTORNEY CLAYTON JUDICIAL CIRCUIT

Investigative Summary

D.A. 13-06-008

On Friday, February 13, 2015, I meet with SABRIN CRAWFORD at her place of employment, Heritage Cadillac in Morrow, Georgia. She submitted to me a typed letter, detailing her involvement as the Chairperson on the CASA Board.

The letter briefly detailed a meeting between CRAWFORD, COLIN SLAY and JUDGE TESKE, where upon the allegations that BOSTOCK had taken between \$14,000-\$17,000 in GAL funds were discussed. It briefly detailed a called CASA board meeting, by JUDGE TESKE in order to brief the board about the employment status of BOSTOCK. CRAWFORD also mentioned in the letter the reason for her resignation.

During our discussion, CRAWFORD felt that BOSTOCK did not commit any criminal act(s) regarding the spending of GAL monies, and added that her only suggestion to BOSTOCK was that he should have received prior approval to all spending of GAL monies.

(Letter attached.)

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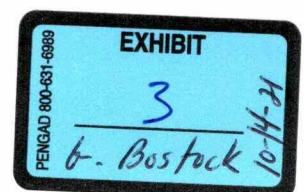
Sabrina Crawford

Heritage Cadillac

7134 Jonesboro Road

Morrow, Ga 30260

770-884-6690



RE: 03-06-008
Page 2 of 2

Prepared by:

Allen L. Crenshaw

Deputy Chief Investigator

February 11, 2015

Re: Friends of Clayton County CASA

I was recruited approximately in 2005 by Monique Henderson to be a sponsor for the Clayton County CASA duck derby. From there, I became a volunteer and board member. During those years as board member, I was in attendance at many board meetings and functions. Board/committee meetings were held every other month, monthly and weekly. Monthly and weekly meetings were needed to prepare for the annual Duck Derby. During the official board meetings we discussed fund raising, potential board members, and advocating for CASA. Some items were discussion items and some required approval from the board. There was time allotted for Director discussion regarding any pertinent information that may be valuable to the board regarding staff or volunteers. Statistical data was shared with the board regarding caseloads. The board was made aware if there were any functions or pertinent information in relation to Georgia CASA. During those meetings, Gerald would share information regarding opportunities for additional sponsors or support for the FCCC board. On more than one occasion, he made the board aware that he had met with representatives of companies that may be interested in CASA/Friends of Clayton County CASA and their efforts to fund raise and provide awareness about CASA. I do not remember all, but believe that AT&T, Atlanta Motor Speedway and players from his softball team were among the organizations and people that Gerald was making contact with regarding CASA. Gerald made the board aware that he was going to sponsor his softball team. In return, the players, at least some, were willing to assist with ticket sales and or sponsorships. He said that CASA would be printed on the back of the shirts. He stated that the sponsorship was being paid with GAL funds. The board did not have to vote for this action. It was not FCCC board money.

During our annual fund raising events, we secured two recurring sponsors. Carrabbas and Chili's. Their sponsorship included complimentary food. Staff, volunteers, board members and sponsors were notified they would be responsible for their own alcohol. There were many occasions that did not happen. The board or GAL money would have to pay for a persons tab that was left unpaid. Colin Slay, John Johnson and Judge Teske were aware and approved for it to be paid out of the funds. I recall seeing Judge Teske drinking alcohol at the functions, but can not recall if Colin or John had alcohol.

I remained on the board from 2005 to 2013. Most of that time as the chairperson. I received a call, on a Friday I believe, requesting a meeting with Judge Teske sometime the earlier part of 2013. The meeting was requested to be held at my office at Heritage Cadillac. I met with Colin Slay and Judge Teske. Judge Teske let me know that I may be contacted by the media. The media had or would be interviewing Judge Teske and there could be a possibility that I may receive that same request. That did not happen. Judge Teske informed me that Gerald would be terminated that following Monday. He stated that Gerald had taken money from the GAL funds. The amount was somewhere around \$14,000-\$17,000. I asked was he sure? He stated yes, they had proof. I asked that CASA not be mentioned/portrayed as being involved due to the fact that GAL funds were not monitored by Friends of Clayton County CASA board. He said no. I asked could the interview not be aired due to the negativity and consequences for the CASA organization. He said no. I asked could Gerald be reprimanded instead of terminated until the theft was proven. He said no and slammed his hand down on my desk and said that the "monies were

spent at a gay bar". He stated that locks were being changed and Gerald would be terminated that Monday. He and Colin left my office and stated they would be back in contact with me. Although, I was not asked, I did not contact Gerald to let him know what was going on. That Monday or Tuesday, Gerald came by the dealership and asked had I heard what happened. I said yes. He said he was in shock. He asked me if I thought he had stolen the money. I said no. I told him that the only recommendation I would have made would have been that he get prior approval. He stated that he abided by the Memorandum of Understanding. He stated that his supervisors were aware of how the funds were being spent. He stated that bank statements including written explanations were given to John Johnson. I was also told by Raquel that she had given banks statements to John with explanation of the expenditures written on the statement. I obtained copies of the bank statements which I reviewed. The expenses did not reveal the amount of dining or entertainment that Judge Teske had revealed on the news media.

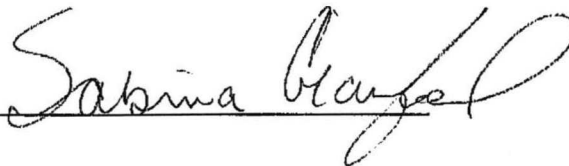
Within a few days, I was told that Judge Teske has issued a request to all board members for a meeting. I asked that the meeting be rescheduled. I was unable to attend. I received a call from Debbie Stinson regarding the meeting. Judge Teske was present during that call. I was on speaker speaking with Debbie. Judge Teske seemed upset that I had questioned why he was calling a meeting. Meetings with the board are to be requested by the board chair or co-chair. He was neither. The conversation got a little out of hand and Debbie did step in and calmed the situation down. During that call while on speaker in front of his staff, Judge Teske let me know that there would be a federal investigation. He let me know that I would be part of that investigation. He proceeded to tell me that "I need to understand that I am either with him or against him". He stated that "it would not be in my best interest to be against him". He stated "I am CASA". "I started CASA". "I say who, when and where regarding CASA". He again advised me that I needed to be with him. That money was taken and I was the board chair. I reminded him that neither I nor the board had any control of GAL monies. That was his and his staff's responsibility. I reminded him that I did not work for him and he does not have the right to talk to me that way. I told him that what he said was a threat and I did not appreciate that.

The board meeting did take place. Most board members were in attendance along with some staff including John Johnson, Judge Teske and Carol Gossett. The atmosphere was pleasant. Judge Teske did explain to the board the reason for Gerald's termination. Judge Teske asked that the board consider holding a position open for himself or someone from his staff. It was approved by the board. After the meeting, I was talking one on one with John Johnson. He told me that he knew Gerald had been doing this for three years or so. I asked then why didn't you stop it if you knew about it. He just shrugged his shoulder without offering an answer.

I resigned shortly afterwards. Due to my busy schedule, the fact that I felt it would take me actually resigning to get someone to step forward to take the board position, the manner of which I was spoken to by Judge Teske, the fact that I had people telling me that Judge Teske had been talking negatively about the dealership and myself, telling people he was going to have us investigated by the IRS for the Mitsubishi that was used as first place prize at the duck derby, the fact that I believe Judge Teske allowed CASA to be positioned negatively in the media for his personal gain, the fact that I believe Judge Teske did not have enough facts before he portrayed Gerald and the CASA organization in the media. I

did not feel that it was in my best interest to continue my efforts promoting and advocating for a cause that someone could so carelessly tear down. The side of Judge Teske that I saw during this situation was not one that I was willing to work alongside with. He portrayed himself as God like. I did not agree with his actions. I believe it was a witch hunt. There was anger in him when he slammed his hand down on my desk and said but "it was at a gay bar". Therefore, for all the reasons I just stated, it was best for me to move on.

Sabrina Crawford

A handwritten signature in cursive script that reads "Sabrina Crawford". The signature is written in black ink and is positioned to the right of the printed name "Sabrina Crawford".

Memorandum of Understanding

Between

Superior Court of the State of Georgia for the County of Clayton

And

Clayton County CASA

MISSION STATEMENT

The Clayton County CASA program provides advocacy and intervention to abused and neglected children in foster care and relative care custody, as well as, Guardian Ad Litem services to children involved in custody disputes through commitment to the following program values:

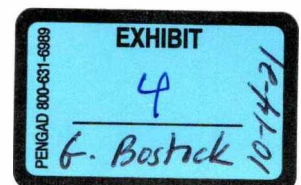
- Competent professional staff
- Supportive environment for recruitment, training and retention of volunteers
- Opportunities for volunteers to form caring, committed, relationships with children and their families
- Provision of concise meaningful reports containing thoughtful well-reasoned recommendations that assist the Court in meeting the needs of the child

THE GOAL OF CLAYTON COUNTY CASA

To be an effective response to a growing need for children to have a voice in deprivation and custody dispute proceedings by recruiting, training and supporting CASA volunteers who advocate for the best interest of the child.

The Clayton County CASA program is organized as a division of the Clayton County Juvenile Court and is given authority to recruit, train, support, and supervise CASA volunteers who serve as advocates for children under both a Clayton County Superior Court Order and a Clayton County Juvenile Court Order.

Achieving the goal of the CASA/Guardian Ad Litem service to children involved in custody dispute proceedings requires the development of a working relationship between the Clayton County Superior Court and the Clayton County CASA program. This Memorandum of Understanding identifies and clarifies that relationship.



Section I. Cases to be Referred to a CASA Program

Custody dispute cases under the jurisdiction of the Clayton County Superior Court where the judge requests CASA involvement are proper for referral to the Clayton County CASA program.

Section II. Administrative Fee

Clayton County CASA will charge a flat \$500 administrative fee. All monies must be received by CASA prior to commencement of investigation by CASA. If the \$500 administrative is not paid the CASA investigation will not commence until the administrative fee is received.

Order for payment of costs of Guardian Ad Litem services will be sent to the respective parties by the Clayton County Superior Court and shall include the following statement: "Cash and money order are acceptable means of payment. No personal checks will be accepted; however, a check drawn on the respective attorney's firm will be accepted for payment. All fees shall be paid to Friends of Clayton County CASA, Inc., Care of Gerald Bostock, Program Coordinator of CASA; Clayton County Juvenile Court; 121 S. McDonough St. Courthouse Annex 3; Jonesboro, GA. 30236."

The Clayton County CASA Advisory Board is the recipient of the administrative fee and will use the fees to fund volunteer recruitment, training, and retention.

Section III. Role and Responsibility of a CASA Volunteer

The roles and responsibilities of the CASA/Guardian Ad Litem (GAL) are as follows:

- A. The CASA/GAL's Role: The CASA/GAL is a volunteer of at least 21 years of age from the local community who has been screened and completed the 40 hour state-certified CASA training program, as well as, has received 8 hours of investigative training related to Superior Court custody cases. A CASA/GAL is appointed by the judge as an officer of the Court to advocate for children who are involved in custody dispute proceedings. The role of the CASA/GAL is to provide the Superior Court with independent and objective information regarding the status of children involved in custody dispute matters. Upon appointment, the CASA/GAL independently gathers and evaluates information which the judge will take into consideration in making a decision to protect the best interests of the child.
- B. The CASA/GAL responsibilities under the Court include:
- Independently gathers pertinent information to determine what is in the best interest of the child/children involved in the custody dispute; by reviewing all relevant records and interviewing interested parties to ascertain the facts and circumstances as related to the present case.
 - Develops and submits written and verbal reports to the Court and to the respective attorneys for review
 - Reports to and is supervised by Clayton County CASA Special Assistant for Judicial Investigations

C. A CASA/GAL MAY NOT:

- Become inappropriately involved in a case by engaging in activities which endangers the wellbeing of the child, the integrity of the program, or the objectivity of the volunteer
- Be involved in activities that are likely to result in a conflict of interest
- Give legal advice
- Provide therapeutic counseling
- Make placement arrangements for a child
- Be related to any parties involved in the case

Section IV. Implementation of Volunteer Activities

A. **Appointment:** Appointment of a CASA/GAL will begin with an Order of Appointment from Superior Court and will remain in effect until the CASA/GAL's service is terminated.

B. **Assignment:**

1. Once a determination is made that a Superior Court case requires a CASA/GAL, the following is requested:
 - a) A copy of the initiating complaint and any other pertinent information shall be forwarded to the Special Assistant in order to determine the CASA/GAL who will be assigned to the case for investigation
2. The Special Assistant or his/her designee assigns an available CASA/GAL as soon as possible
3. After assignment of the CASA/GAL is determined, the name will be forwarded to the Superior Court and an Order of Appointment will be processed
4. After the judge signs the CASA Appointment Court Order, the Order is returned to the Special Assistant or his/her designee at Clayton County Juvenile Court (121 S. McDonough St. Courthouse Annex 3, Jonesboro, GA. 30236)
5. The Special Assistant receives the Appointment Order and notifies the assigned CASA/GAL of appointment
6. The CASA/GAL receives the certified copy of the Appointment Order and should be prepared to review all pertinent records and/or documents once the administrative fee has been received from each party
7. The Special Assistant will forward a letter to the attorneys, of each party, requesting:
 - a) A list of witnesses that will be interviewed on their client's behalf (the list of witnesses shall be limited to ten names). This list shall include the names; addresses and telephone numbers of the witnesses
 - b) An appointment will be scheduled with the attorney and his/her client to be conducted at the Clayton County Juvenile Court and fees may be submitted for services at this time

8. Through the CASA/GAL Order of Appointment, The CASA/GAL becomes a party to the case
9. This assignment process may be revised and updated as necessary to meet the needs of the Superior Court and the Clayton County CASA program

C. Procedure of Information Gathering: Once the CASA/GAL has been assigned, the Special Assistant will review the case file and will discuss with the CASA/GAL his/her duties in the case. The CASA/GAL shall conduct an independent and objective investigation in order to gather pertinent factual information to present to the judge to determine the best interest for the child/children. The investigation shall include interviews with and observations of the child, interviews with other individuals that may help in determining what is in the child's best interest, and a review of the relevant records and reports of the case.

The duties the CASA/GAL will perform include:

Interviews:

1. The CASA/GAL or Special Assistant will obtain a copy of all petitions filed within the Superior Court by the respective parties and any interlocutory or other orders (TPO or other restraining orders) issued in the case. These documents will be maintained by the Clerk of the Superior Court. In the event of a modification of a divorce decree, a copy of the divorce order, agreement and any other documents pertinent to the case should be retrieved and made a part of the CASA/GAL's findings.
2. The CASA/GAL will begin the investigation by scheduling appointments via telephone or letter with the plaintiff and the defendant in the case. This interview is conducted primarily to obtain the plaintiff's and defendant's perspective (as a point of reference, these interviews are independent of one another). During this interview, the investigator will have each party sign Releases of Information in order to check criminal backgrounds, mental health records, school records and medical records for all parties including children.
3. The CASA/GAL shall obtain background information on the plaintiff and the defendant. This information should include the parties' dates of birth, social security numbers, marital status, number of marriages, dates of marriages and or divorces, number of children, employment information, monthly income and expenses, and criminal history.
4. The CASA/GAL shall interview all witnesses provided by the plaintiff and the defendant, as well as, attempt to locate additional witnesses (i.e., neighbors, employers, and any other persons that could offer information that would be helpful to the CASA/GAL in deciding what is in the best interest of the child/children). The first interview of a witness should be done in person.
5. The CASA/GAL shall not involve the child/children anymore than necessary. The CASA/GAL should not question a child/children unless they appear to be mature and/or old enough.

6. Home visits will be made to the plaintiff's and the defendant's residence. If circumstances allow, an evaluation of the home should include at least one unannounced visit.
7. The CASA/GAL will conduct a second interview with the plaintiff and the defendant at the unannounced home visit to clarify or verify inconsistencies and conflicting information that has been found during interviews with witnesses.

Reporting:

Written Reports: Written reports are required for all investigations. The CASA/GAL will prepare written reports under the supervision of the Special Assistant in a format and manner approved by the CASA program. Written reports are to be submitted to the Clayton County Superior Court Judge and to each attorney representing a party to the case in accordance with the Court rules prior to any hearing.

Written reports shall include information in the following areas:

- *Background Information:* information will detail the reason for the investigation (i.e. information pertaining to determining the most suitable custodial parent or a modification of the divorce decree).
- *Biographical Data:* information will include data on the plaintiff and the defendant (i.e., Date of Birth, Social Security Number, marriages, divorces, employment history, etc).
- *Financial Information:* information will include monthly income and monthly expenditures.
- *Findings:* information will reflect the witnesses' statements and other applicable information.
- *Comments and Recommendations:* the comments and recommendations section will reflect the investigator's depiction of the factual information, as well as, concerns received during the investigative process. In writing the findings and the recommendations, the CASA/GAL should be aware of the legal standards for determining the custody of the child/children. The legal standard is the "best interest" of the child/children.
- Attachments should be used whenever practical. For example, details of a lengthy police report should be paraphrased with reference to an attachment that contains the actual police report. All attachments should be tabbed at the end of the investigative report.
- All investigative reports shall be typed and submitted to the Special Assistant for review before being dispersed to the Superior Court and the respective attorneys.

Verbal Reports: The CASA/GAL shall also provide verbal reports on his/her findings when requested by the judge.

Mandatory Reporting: Clayton County CASA/GALs are mandated reporters. The CASA/GAL has a mandatory obligation to immediately report any suspicion of child abuse or neglect to the Department of Family and Children Services.

Testimony: The CASA/GAL may be called as a witness in an action by the Court or by a party to the case and address questions concerning the investigative report.

Access to Information: The Special Assistant shall assist the CASA/GAL in obtaining criminal record checks on all parties to the case. By order of the Superior Court, the CASA/GAL has the authority to obtain pertinent information related to the assigned case. To include but not limited to information and documentation from respective parties and attorneys.

- D. **Resignation:** When a CASA/GAL finds it necessary to resign from a case, he/she shall take the following actions:
- a) He/she should immediately notify the Special Assistant
 - b) The CASA/GAL shall provide a written resignation to facilitate the Court Appointment of a new CASA/GAL to the case
 - c) Upon a CASA/GAL's resignation all case files and court related materials shall be returned to the CASA Program offices

The Special Assistant will be responsible for removing the out-going CASA/GAL from the court order and seeking a replacement if needed. The Special Assistant will follow the appointment and assignment process (discussed above) in the event that a new CASA/GAL is needed for the case.

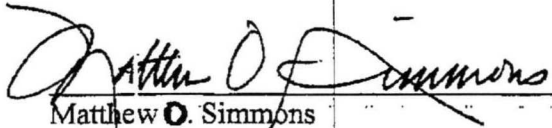
- E. **Termination Policy:** A CASA/GAL who does not adhere to the rules and procedure of the CASA program or who fails to perform his/her CASA/GAL assignments satisfactorily is subject to dismissal. A CASA/GAL may be terminated for taking action which:
- Could endanger the child or parties to a case
 - Is not within the scope of duties and responsibilities of a CASA/GAL
 - Violates approved guidelines or Clayton County Superior Court procedure and law
 - Breaches confidentiality
 - Could adversely affect the confidence of the public in the integrity of the program
 - Is considered gross misconduct or insubordination
 - Is performed, while acting as a CASA/GAL under the influence of alcohol or drugs
 - Includes theft of property or misuse of program equipment or materials

Section V. Working Relationships

- A. The Special Assistant will supervise the CASA/GAL and facilitate the interaction of the CASA/GAL with the Superior Court and other named parties involved in the case.
- B. The CASA/GAL will maintain and keep up to date notes for each assigned case and will seek guidance and assistance from the Special Assistant in the performance of CASA duties.
- C. The Clayton County Superior Court and the Special Assistant shall communicate on an as-needed basis to facilitate an effective operation of the Clayton County CASA custody dispute GAL service. There can be no ex parte communication.
- D. A Clayton County CASA staff member shall accompany the CASA volunteer in Court proceedings and settlement conferences.
- E. Clayton County CASA and the Clayton County Superior Court will maintain communication regarding the management, implementation, and operation of the CASA/GAL custody dispute service, as well as, provide information on CASA volunteer performance.
- F. The CASA/GAL caseload may vary depending on volunteer availability. Clayton County Superior Court and Clayton County CASA should correspond with one another regarding the number of available volunteers and the number of cases the CASA/GAL service is able to accept.

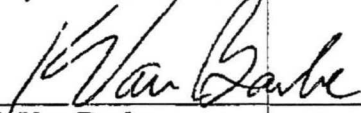
Section VI. Acceptance

This Memorandum of Understanding has been reviewed and accepted by the management of governing bodies of the organizations indicated below.



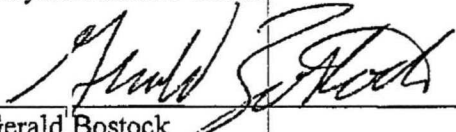
Matthew O. Simmons
Chief Judge
Superior Court
Clayton Judicial Circuit

Date: 11-20-07



K. Van Banke
Chief Judge
Juvenile Court
Clayton Judicial Circuit

Date: 12/17/07



Gerald Bostock
CASA Program Coordinator
Juvenile Court of Clayton County

Date: 12/13/07



P.O. BOX 935 101 NORTH MAIN STREET
 JONESBORO, GEORGIA 30237-0935
 (770) 478-8881

ACCOUNT: ██████████ 1812
 DOCUMENTS: 0

PAGE: 1
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

COMMUNITY CHECKING ACCOUNT ██████████ 1812

MINIMUM BALANCE	1,246.35	LAST STATEMENT 12/01/10	1,941.73
AVG AVAILABLE BALANCE	1,525.13	CREDITS	.00
AVERAGE BALANCE	1,525.13	6 DEBITS	695.38
		THIS STATEMENT 01/05/11	1,246.35

DESCRIPTION	DATE	AMOUNT
VZ WIRELESS VE E CHECK 3733068	12/06	243.21
POS 12/08/10 09:27 3571 GINA'S BISTRO & GINA'S BIS JONESBORO GA 100003	12/08	10.68
POS 12/10/10 09:47 3571 RUBY TUESDAY #5 RUBY TUESD HAMPTON GA 556168	12/10	190.78
POS 12/16/10 09:42 3571 GINA'S BISTRO & GINA'S BIS JONESBORO GA 100003	12/16	21.90
POS 12/23/10 04:19 3571 MARLOWS TAVERN MARLOWS TA ATLANTA GA 004893	12/23	68.60
VZ WIRELESS VE E CHECK 7352103	01/05	160.21

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

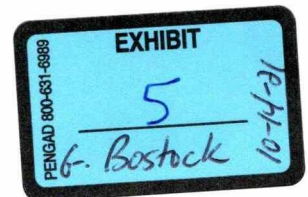
*	TOTAL FOR	TOTAL	PREVIOUS
*	THIS PERIOD	YEAR TO DATE	YEAR TOTAL

* TOTAL OVERDRAFT FEES:	.00	.00	.00

* TOTAL RETURNED ITEM FEES:	.00	.00	.00

DATE..... BALANCE		DATE..... BALANCE		DATE..... BALANCE	
12/06	1,698.52	12/08	1,687.84	12/10	1,497.06

* * * CONTINUED * * *



Member FDIC

Equal Housing Lender

HERITAGE 24 (404)897-5447

www.heritagebank.com



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0

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FRIENDS OF CLAYTON COUNTY
CASA INC
DBA GUARDIAN AD LITEM ACCOUNT

COMMUNITY CHECKING ACCOUNT 1812

DAILY BALANCE					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
12/16	1,475.16	12/23	1,406.56	01/05	1,246.35

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ACCOUNT: [REDACTED] 1812 PAGE: 1
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT [REDACTED] 1812

=====

MINIMUM BALANCE	838.01	LAST STATEMENT 01/05/11	1,246.35
AVG AVAILABLE BALANCE	1,081.47	CREDITS	.00
AVERAGE BALANCE	1,081.47	4 DEBITS	408.34
		THIS STATEMENT 02/02/11	838.01

- - - - - OTHER DEBITS - - - - -

DESCRIPTION	DATE	AMOUNT
POS 01/07/11 08:13 3571 MAGUIRE'S OLDE MAGUIRE'S MORROW GA 103023	01/07	26.20
POS 01/20/11 00:28 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 426630	01/20	37.04
POS 01/22/11 17:56 3571 KIN*NATIONAL CAKIN*NATION 866-992-3374 CA 000455 <i>CC payment to non profit organization</i>	01/24	330.00
POS 01/28/11 05:51 3571 IKEA ATLANTA IKEA ATLAN ATLANTA GA 805007	01/28	15.10

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR	TOTAL
*		THIS PERIOD	YEAR TO DATE
-----*			
*	TOTAL OVERDRAFT FEES:	.00	.00
-----*			
*	TOTAL RETURNED ITEM FEES:	.00	.00

- - - - - DAILY BALANCE - - - - -

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
01/07	1,220.15	01/24	853.11		
01/20	1,183.11	01/28	838.01		

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ACCOUNT: ██████████1812
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT ██████████1812

=====

		LAST STATEMENT 02/02/11	838.01
MINIMUM BALANCE	335.31	CREDITS	.00
AVG AVAILABLE BALANCE	524.80	6 DEBITS	502.70
AVERAGE BALANCE	524.80	THIS STATEMENT 03/02/11	335.31

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 02/03/11 20:30 3571 CARRABBA'S #110CARRABBA'S MORROW GA 02/04 581582		43.17
VZ WIRELESS VE E CHECK 6016921	02/09	160.21
POS 02/17/11 10:24 3571 FLAVORS OF THAIFLAVORS OF JONESBORO 02/17 GA 286724		35.44
POS 02/16/11 20:03 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 02/17 426530		87.85
POS 02/16/11 20:03 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 02/17 426530		160.17
POS 02/24/11 05:09 3571 DUNKIN #304933 DUNKIN #30 JONESBORO 02/24 GA 072002		15.86

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

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*****
*                                     | TOTAL FOR | TOTAL      *
*                                     | THIS PERIOD | YEAR TO DATE *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL OVERDRAFT FEES:           |           .00 |           .00 *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL RETURNED ITEM FEES:       |           .00 |           .00 *
*****
    
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----- DAILY BALANCE -----

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
02/04 794.84	02/09 634.63	02/17 351.17

* * * C O N T I N U E D * * *



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ACCOUNT: ██████████ 1812
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT ██████████ 1812

=====

			LAST STATEMENT 03/02/11	335.31
MINIMUM BALANCE	335.31		3 CREDITS	1,500.00
AVG AVAILABLE BALANCE	905.02		9 DEBITS	596.71
AVERAGE BALANCE	919.30		THIS STATEMENT 04/06/11	1,238.60

----- DEPOSITS -----

REF #.....	DATE.....	AMOUNT	REF #.....	DATE.....	AMOUNT	REF #.....	DATE.....	AMOUNT
	03/07	750.00		03/17	250.00		04/04	500.00

----- OTHER DEBITS -----

DESCRIPTION		DATE	AMOUNT
VZ WIRELESS VE E CHECK 3621164		03/07	160.21
POS 03/11/11 04:49 3571 ROCKY'S ROCKY'S JONESBORO GA 900016		03/11	23.49
POS 03/18/11 08:14 3571 RUBY TUESDAY #2RUBY TUESD CONYERS		03/18	22.66
GA 000127			
POS 03/21/11 08:58 3571 HOULIHAN'S #522HOULIHAN'S CHICAGO		03/21	21.37
IL 200688			
POS 03/21/11 04:22 3571 HYATT HOTELS F&HYATT HOTE CHICAGO		03/21	35.97
IL 072006			
POS 03/20/11 16:02 3571 HYATT HOTELS F&HYATT HOTE CHICAGO		03/21	69.32
IL 072006			
POS 03/22/11 04:30 3571 HYATT HOTELS F&HYATT HOTE CHICAGO		03/22	26.31
IL 072006			
POS 03/26/11 01:00 3571 404.262.7130HOU404.262.71 ATLANTA		03/28	77.17
GA 084237			
VZ WIRELESS VE E CHECK 9781434		04/06	160.21

Houston's Art Restaurant

*** CONTINUED ***

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ACCOUNT: ██████████ 1812
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

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COMMUNITY CHECKING ACCOUNT ██████████ 1812

=====

		LAST STATEMENT 04/06/11	1,238.60
MINIMUM BALANCE	1,167.70	CREDITS	.00
AVG AVAILABLE BALANCE	1,196.84	4 DEBITS	70.90
AVERAGE BALANCE	1,196.84	THIS STATEMENT 05/04/11	1,167.70

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1041 04/26 18.66		

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 04/08/11 06:11 3571 QT 798 OQT 798 COVINGTON GA 993700	04/08	2.12
POS 04/09/11 02:26 3571 FIREHOUSE SUBS FIREHOUSE AUGUSTA GA 101008	04/11	26.58
POS 04/22/11 04:55 3571 TRUETT'S GRILL TRUETT'S G MORROW GA 710035	04/22	23.54

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

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*****
*                               |           TOTAL FOR           |           TOTAL           *
*                               |           THIS PERIOD          |           YEAR TO DATE     *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL OVERDRAFT FEES:      |           .00                |           .00              *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL RETURNED ITEM FEES:  |           .00                |           .00              *
*****
    
```

----- DAILY BALANCE -----

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
04/08 1,236.48	04/22 1,186.36	
04/11 1,209.90	04/26 1,167.70	



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FRIENDS OF CLAYTON COUNTY
CASA INC
DBA GUARDIAN AD LITEM ACCOUNT
124 NORTH MCDONOUGH ST STE 101
JONESBORO GA 30236

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COMMUNITY CHECKING ACCOUNT 1812

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MINIMUM BALANCE	964.69	LAST STATEMENT 05/04/11	1,167.70
AVG AVAILABLE BALANCE	1,275.80	1 CREDITS	500.00
AVERAGE BALANCE	1,284.73	7 DEBITS	385.30
		THIS STATEMENT 06/01/11	1,282.40

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
05/11 500.00		

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1042 05/10 42.80	1043 05/18 54.99	

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
VZ WIRELESS VE E CHECK 5399004	05/05	160.21
POS 05/18/11 23:12 3571 CACTUS CAR WASHCACTUS CAR ATLANTA GA 158104	05/19	20.95
POS 05/18/11 19:02 3571 BRASSTOWN VALLEBRASSTOWN YOUNG HARRIS GA 259546	05/19	41.69
POS 05/19/11 22:36 3571 BRASSTOWN VALLEBRASSTOWN YOUNG HARRIS GA 259547	05/20	16.38
POS 05/26/11 06:19 3571 MCCORMICK & SCHMCCORMICK ATLANTA GA 541450	05/26	48.28

*** CONTINUED ***

→ took county vehicle (Gold Car)



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ACCOUNT:
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT

=====

COMMUNITY CHECKING ACCOUNT 1812

=====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR	TOTAL
*		THIS PERIOD	YEAR TO DATE

*	TOTAL OVERDRAFT FEES:	.00	.00
*			
*	TOTAL RETURNED ITEM FEES:	.00	.00
*			

- - - - - DAILY BALANCE - - - - -					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
05/05	1,007.49	05/18	1,409.70	05/26	1,282.40
05/10	964.69	05/19	1,347.06		
05/11	1,464.69	05/20	1,330.68		



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FRIENDS OF CLAYTON COUNTY
 CASA INC
~~DBA GUARDIAN AD LITEM ACCOUNT~~
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT 1812

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		LAST STATEMENT 06/01/11	1,282.40
MINIMUM BALANCE	823.43	1 CREDITS	500.00
AVG AVAILABLE BALANCE	976.68	7 DEBITS	641.02
AVERAGE BALANCE	990.97	THIS STATEMENT 07/06/11	1,141.38

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
06/29 500.00		

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
VZ WIRELESS VE E CHECK 9032499	06/06	160.21
POS 06/08/11 23:25 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 06/09	06/09	57.89
426630		
POS 06/08/11 23:25 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 06/09	06/09	199.23
426630		
POS 06/10/11 20:58 3571 CHINA CITY CHINA CITY JONESBORO GA 06/13	06/13	33.42
124016		
POS 06/18/11 04:12 3571 TOKYO EXPRESS TOKYO EXPR MORROW GA 06/20	06/20	8.22
013124		
POS 07/01/11 05:06 3571 JONESBORO DWARFJONESBORO JONESBORO 07/01	07/01	20.05
GA 710037		
POS 07/01/11 05:06 3571 JONESBORO DWARFJONESBORO JONESBORO 07/01	07/01	162.00
GA 710037		

* * * CONTINUED * * *



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ACCOUNT: [REDACTED] 1812
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT [REDACTED] 1812

=====

MINIMUM BALANCE	910.32	LAST STATEMENT 07/06/11	1,141.38
AVG AVAILABLE BALANCE	1,080.59	3 CREDITS	531.00
AVERAGE BALANCE	1,097.48	10 DEBITS	434.93
		THIS STATEMENT 08/03/11	1,237.45

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
07/20 250.00	07/28 273.00	

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
PROOF CORRECTION CREDIT	07/28	8.00

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1045 07/19 25.39	1046 07/21 30.00	

Reimbursement requested 5/17

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 07/07/11 06:13 3571 PUBLIX #461 PUBLIX #46 MORROW GA 600127	07/07	9.03
POS 07/09/11 18:33 3571 DOLLAR-GENERAL DOLLAR-GEN JONESBORO GA 100166	07/11	3.21
POS 07/10/11 11:48 3571 FOOD LION #2165FOOD LION JONESBORO GA 720014	07/11	6.16
POS 07/09/11 07:04 3571 LEE'S GOLDEN BULEE'S GOLD MORROW GA 577248	07/11	22.15
VZ WIRELESS VE E CHECK 3793153	07/11	160.21
POS 07/12/11 16:01 3571 QUIZNOS SUB #54QUIZNOS SU STOCKBRIDGE GA 249415	07/12	4.91
POS 07/21/11 15:51 3571 ZAXBY'S #38701 ZAXBY'S #3 RIVERDALE GA 118249	07/21	13.66
VZ WIRELESS VE E CHECK 2307878	07/29	160.21

* * * CONTINUED * * *

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FRIENDS OF CLAYTON COUNTY
CASA INC
DBA GUARDIAN AD LITEM ACCOUNT
124 NORTH MCDONOUGH ST STE 101
JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT 1812

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MINIMUM BALANCE	265.91	LAST STATEMENT 08/03/11	1,237.45
AVG AVAILABLE BALANCE	953.57	CREDITS	.00
AVERAGE BALANCE	953.57	11 DEBITS	971.54
		THIS STATEMENT 09/07/11	265.91

----- CHECKS -----		
CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1044*08/08 6.16	1047 08/26 312.00	

GA CASA BRAVES TICKETS

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

----- OTHER DEBITS -----		
DESCRIPTION	DATE	AMOUNT
POS 08/05/11 08:37 3571 GINA'S BISTRO &GINA'S BIS JONESBORO GA 100003	08/05	10.68 NR
POS 08/11/11 03:56 3571 COPELANDS OF NECOPELANDS ATLANTA GA 015858	08/11	10.55 NR
POS 08/18/11 08:57 3571 LAST RESORT GRILAST RESOR ATHENS GA 200299	08/18	4.00 NR
POS 08/26/11 16:19 3571 CARRABBA'S #110CARRABBA'S MORROW GA 581331	08/26	45.59 NR
POS 08/26/11 16:19 3571 CARRABBA'S #110CARRABBA'S MORROW GA 581331	08/26	60.00 NR
POS 08/26/11 22:37 3571 LA FONDA LATINALA FONDA L ATLANTA GA 158185	08/29	35.46 NR
POS 08/30/11 01:19 3571 LOWES #00512* LOWES #005 STOCKBRIDGE GA 000743	08/30	321.40
VZ WIRELESS VE E CHECK 2646337	09/06	160.41
POS 09/07/11 09:36 3571 J & J BBQ J & J BBQ MARROW GA 206927	09/07	5.29 NR

* * * C O N T I N U E D * * *

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ACCOUNT: [REDACTED] 1812 PAGE: 1
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FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT [REDACTED] 1812

=====

		LAST STATEMENT 09/07/11	265.91
MINIMUM BALANCE	200.72-	1 CREDITS	1,250.00
AVG AVAILABLE BALANCE	395.33	6 DEBITS	466.63
AVERAGE BALANCE	422.11	THIS STATEMENT 10/05/11	1,049.28

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
09/29 1,250.00		

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 09/17/11 06:51 3571 LEE'S GOLDEN BULEE'S GOLD MORROW GA 09/19 577318		39.72
POS 09/22/11 22:07 3571 THE HOME DEPOT THE HOME D MORROW GA 09/23 010173 <i>no backup</i>		11.35
POS 09/23/11 23:58 3571 CHILI'S GRI4760CHILI'S GR Morrow GA 09/26 426570		34.60
POS 09/23/11 22:23 3571 THE HOME DEPOT THE HOME D MORROW GA 09/26 010173 <i>no backup documents</i>		188.75
CHK# 00 AMT \$160.21, NSF FEE CHARGE	09/28	32.00
VZ WIRELESS VE E CHECK 0000183	09/28	160.21

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*	TOTAL FOR	TOTAL	*
*	THIS PERIOD	YEAR TO DATE	*
-----*			
* TOTAL OVERDRAFT FEES:	32.00	32.00	*
-----*			
* TOTAL RETURNED ITEM FEES:	.00	.00	*

* * * C O N T I N U E D * * *

CLAYTON_014049

File

Heritage
BANK

P.O. BOX 935 • 101 NORTH MAIN STREET
JONESBORO, GEORGIA 30237-0935
(770) 478-8881

ACCOUNT: [REDACTED]
DOCUMENTS: 2

PAGE: 1
11/02/2011

000124

FRIENDS OF CLAYTON COUNTY
CASA INC
DBA GUARDIAN AD LITEM ACCOUNT
124 NORTH MCDONOUGH ST STE 101
JONESBORO GA 30236

===== COMMUNITY CHECKING ACCOUNT [REDACTED] 1812 =====

		LAST STATEMENT 10/05/11	1,049.28
MINIMUM BALANCE	1,049.28	2 CREDITS	1,500.00
AVG AVAILABLE BALANCE	1,584.85	3 DEBITS	273.45
AVERAGE BALANCE	1,709.85	THIS STATEMENT 11/02/11	2,275.83

----- DEPOSITS -----

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	10/07	500.00		10/28	1,000.00			

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 10/21/11 06:58 3571 RUBY TUESDAY #5RUBY TUESD HAMPTON GA 600126	10/21	60.88
POS 11/02/11 09:55 3571 FLAVORS OF THAIFLAVORS OF JONESBORO GA 286724	11/02	51.76
VZ WIRELESS VE E CHECK 8040467	11/02	160.81

----- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES -----

*		TOTAL FOR	TOTAL
*		THIS PERIOD	YEAR TO DATE

*	TOTAL OVERDRAFT FEES:	.00	32.00

*	TOTAL RETURNED ITEM FEES:	.00	.00

----- DAILY BALANCE -----

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
10/07	1,549.28	10/28	2,488.40		
10/21	1,488.40	11/02	2,275.83		





P.O. BOX 935 • 101 NORTH MAIN STREET
 JONESBORO, GEORGIA 30237-0935
 (770) 478-8881

ACCOUNT: [REDACTED] 1812
 DOCUMENTS: 4

PAGE: 1
 12/07/2011

000052

File

FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT
 124 NORTH MCDONOUGH ST STE 101
 JONESBORO GA 30236

=====

COMMUNITY CHECKING ACCOUNT [REDACTED] 1812

=====

MINIMUM BALANCE	2,146.57	LAST STATEMENT 11/02/11	2,275.83
AVG AVAILABLE BALANCE	3,063.06	1 CREDITS	1,750.00
AVERAGE BALANCE	3,113.06	10 DEBITS	601.99
		THIS STATEMENT 12/07/11	3,423.84

----- DEPOSITS -----

REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
11/17 1,750.00		

----- CHECKS -----

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1048 11/22 24.00 <i>Volunteer</i>	1049 11/21 45.51 <i>Written to GB.</i>	1050 11/28 40.00 <i>GAL</i>

----- OTHER DEBITS -----

DESCRIPTION	DATE	AMOUNT
POS 11/08/11 08:25 3571 LEE'S GOLDEN BULEE'S GOLD MORROW GA 11/08 577371		102.99
POS 11/10/11 00:07 3571 TOKYO JAPANESE TOKYO JAPA 11/10 STOCKBRIDGE GA 987197		26.27
POS 11/18/11 19:43 3571 LONGHORN STEAKOLONGHORN S MORROW GA 11/18 397000		28.57
VZ WIRELESS VE E CHECK 2919320 12/02		162.81
POS 12/03/11 20:15 3571 DOLLAR-GENERAL DOLLAR-GEN JONESBORO 12/05 GA 100207		23.54
POS 12/03/11 11:48 3571 FLAVORS OF THAIFLAVORS OF JONESBORO 12/05 GA 286724		24.94
POS 12/03/11 17:56 3571 LUELLA'S RESTAULUELLA'S R JONESBORO 12/05 GA 000611		123.36

* * * CONTINUED * * *





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 JONESBORO, GEORGIA 30237-0935
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ACCOUNT:
 DOCUMENTS:

1812
 4

PAGE: 2
 12/07/2011

FRIENDS OF CLAYTON COUNTY
 CASA INC
 DBA GUARDIAN AD LITEM ACCOUNT

=====

COMMUNITY CHECKING ACCOUNT 1812

=====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*	TOTAL FOR	TOTAL	*
*	THIS PERIOD	YEAR TO DATE	*
-----*			
* TOTAL OVERDRAFT FEES:	.00	32.00	*
-----*			
* TOTAL RETURNED ITEM FEES:	.00	.00	*

- - - - - DAILY BALANCE - - - - -					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
11/08	2,172.84	11/18	3,868.00	11/28	3,758.49
11/10	2,146.57	11/21	3,822.49	12/02	3,595.68
11/17	3,896.57	11/22	3,798.49	12/05	3,423.84