



**UNITED STATES DISTRICT COURT  
WESTERN DISTRICT OF OKLAHOMA  
OFFICE OF THE CLERK**

William J. Holloway, Jr. United States Courthouse  
200 NW 4<sup>th</sup> Street, Room 1210  
Oklahoma City, OK 73102  
[www.okwd.uscourts.gov](http://www.okwd.uscourts.gov)  
(405) 609-5000

CARMELITA REEDER SHINN  
CLERK OF COURT

October 5, 2021

To All Parties of Record:

Re: Case No. CIV-15-324-C  
Rachel Tudor v. Southeastern Oklahoma State University

Dear Counsel:

This is to advise that the Bill of Costs hearing for the referenced case has been set for November 18, 2021, at 9:00 a.m. The hearing will take place in the Clerk's Office, Room 1210, U.S. Courthouse. If there is no written objection filed to the Bill of Costs pursuant to Local Rule 54.1, the Clerk's Office will tax same in accordance with the Federal Rules of Civil Procedure and our Local Rules; and your appearances at such hearing will not be necessary. Counsel residing outside the Oklahoma City area may request to appear by telephone. See Clerk's Guidelines for Taxation of Costs at our court's website, [www.okwd.uscourts.gov](http://www.okwd.uscourts.gov).

Sincerely,  
CARMELITA REEDER SHINN  
Clerk of Court

By: Ann Baskin  
Deputy Clerk