

NEW CASE PARTY INFORMATION SHEET

This form must be completed and submitted to the court as part of the civil case initiating documents referred to in Section III-B of the Administrative Procedures for Electronic Case Filing and Service in the United States District Court for the Western District of Wisconsin. This document is for informational purposes only to open a shell case.

I. Please answer the following questions:

1. Are the case-initiating documents ready to be filed?
 Yes
 No

2. How is the filing fee going to be paid?
 Online through Pay.gov
 In person by check or credit card

3. Is a motion for preliminary injunction or temporary restraining order being filed with the case-initiating documents?
 Yes
 No

II. Information about Plaintiffs:

1. List all Plaintiffs or Petitioners set forth in the caption of the case-initiating document.

2. List all counsel for Plaintiffs or Petitioners.

III. Information about Defendants:

1. List all Defendants or Respondents set forth in the caption of the case-initiating document:

2. List all counsel for Defendants or Respondents (**Notice of Removal cases only**).
