

IN THE UNITED STATES DISTRICT COURT  
FOR THE EASTERN DISTRICT OF MISSOURI  
EASTERN DIVISION

JESSICA HICKLIN,

Plaintiff,

v.

GEORGE LOMBARDI, in his official capacity  
as Director of the Missouri Department of  
Corrections (“MDOC”);  
DWAYNE KEMPKER, in his official capacity as  
former Deputy Director, Division of Adult  
Institutions, MDOC;  
IAN WALLACE, in his official capacity as  
current Deputy Director, Division of Adult  
Institutions, MDOC;  
CINDY GRIFFITH, in her official capacity as  
Warden of Potosi Correctional Center (“PCC”);  
STAN PAYNE, in his official capacity as former  
Acting Warden, and current Deputy Warden of  
Offender Management, PCC;  
SCOTT O’KELLY, L.P.C., in his official  
capacity as Assistant Division Director, Mental  
Health Services, Department of Offender  
Rehabilitative Services, MDOC;  
DELOISE WILLIAMS, R.N., B.S.N., in her  
official capacity as Assistant Director,  
Department of Offender Rehabilitative  
Services, MDOC;  
CORIZON HEALTH, INC. (“Corizon”);  
WILLIAM MCKINNEY, M.D., in his official  
capacity as Medical Director of Corizon;  
GLEN BABICH, M.D., in his official capacity as  
former Associate Regional Medical Director,  
and current Regional Medical Director,  
Corizon;  
T.K. BREDEMAN, D.O., in his official capacity  
as Associate Regional Medical Director,  
Corizon;  
DIANA LARKIN, R.N., in her official capacity  
as former Director of Nursing and current  
Health Services Administrator, Corizon;

Case No. \_\_\_\_\_

**COMPLAINT FOR DECLARATORY  
AND INJUNCTIVE RELIEF**

KIMBERLEY S. RANDOLPH, R.N., B.S.N.,  
C.C.H.P., in her official capacity as Director of  
Operations, Corizon;  
DAWN WADE, R.N., in her official capacity as  
Director of Nursing, Corizon;  
STORMI MOELLER, R.N., in her official  
capacity as an employee of Corizon;  
SHIRLEY EYMAN, M.D., in her official  
capacity as Regional Psychiatric Director,  
Corizon;  
ELIZABETH ATTERBERRY, M.D., L.P., in her  
official capacity as Clinical Director, Corizon;  
KIM FOSTER, L.P.C., in her official capacity as  
Regional Administrator, Corizon.

Defendants.

### **PRELIMINARY STATEMENT**

1. Plaintiff Jessica Hicklin (“Plaintiff” or “Ms. Hicklin”) is a thirty-seven year old transgender woman<sup>1</sup> in the custody of the Missouri Department of Corrections (“MDOC”) and housed at Potosi Correctional Center (“PCC”), a facility for male inmates, in Mineral Point, Missouri. Defendants are individuals and institutions who, for the duration of Ms. Hicklin’s incarceration, have had authority and responsibility for her medical treatment.

2. Despite knowing that Ms. Hicklin has gender dysphoria, a serious medical condition that causes severe psychological suffering and can lead to physical injury when not properly treated, Defendants have refused to provide Ms. Hicklin with medically necessary care.

3. On March 27, 2015, Ms. Hicklin filed a Petition for Change of Name in the Washington County Circuit Court, seeking to change her name from the traditionally male name given to her at birth to her current legal name, Jessica Hicklin.<sup>2</sup>

---

<sup>1</sup> In keeping with Ms. Hicklin’s gender identity, modern judicial practice, and accepted medical protocol, this Complaint uses female pronouns to refer to her.

<sup>2</sup> On July 24, 2015, Ms. Hicklin received an order from the Washington County Circuit Court granting her name change petition. Pursuant to this Order, Ms. Hicklin’s social security card, the

4. Although Defendants' own mental health personnel have evaluated Ms. Hicklin, have diagnosed her with gender dysphoria, and have recommended that she receive hormone therapy to treat her gender dysphoria, Defendants refuse to provide Ms. Hicklin with this therapy, citing a policy or custom of providing hormone therapy only to those transgender inmates who were receiving it prior to incarceration.

5. This type of "freeze-frame" policy violates the medically accepted standard of care for treating gender dysphoria; similar state and federal policies have been held unconstitutional by federal courts as a violation of the Eighth Amendment of the United States Constitution.

6. Upon information and belief, Defendants are providing and have provided hormone therapy to other transgender inmates in MDOC, recognizing that it can be medically necessary treatment for gender dysphoria, but unreasonably refuse to provide this medically necessary treatment to Ms. Hicklin due to MDOC's unconstitutional "freeze-frame" policy.

7. Defendants have also deprived Ms. Hicklin of other interventions that are also part of the medically necessary treatment Ms. Hicklin requires for her gender dysphoria and have also been recommended by Defendants' mental health personnel, including permanent hair removal and access to gender-affirming canteen items.

8. Defendants do not deny that Ms. Hicklin has gender dysphoria requiring treatment. Rather, they have been deliberately indifferent to Ms. Hicklin's serious medical needs and have denied her care pursuant to an unconstitutional policy or custom that ignores the recommendations of the MDOC mental health professionals.

---

labels on her PCC-issued clothing, and her offender identification card have been updated to reflect her legal name.

9. MDOC mental health professionals employed by Defendants have recommended that Ms. Hicklin receive treatment in accordance with the World Professional Association for Transgender Health (“WPATH”) Standards of Care for the Health of Transsexual, Transgender, and Gender-Nonconforming People (“Standards of Care”), which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria.

10. Through their deliberate indifference, Defendants have caused and continue to cause Ms. Hicklin profound pain and suffering, for which she seeks preliminary and permanent injunctive relief and declaratory relief.

11. Ms. Hicklin has fully exhausted her administrative remedies to no avail.

12. Ms. Hicklin brings this action pursuant to 42 U.S.C. § 1983, to seek redress for Defendants’ deliberate indifference to her serious medical needs, which constitutes cruel and unusual punishment under the Eighth Amendment to the United States Constitution, made applicable to the State through the Fourteenth Amendment.

#### **JURISDICTION AND VENUE**

13. Plaintiff brings this action seeking preliminary and permanent injunctive relief and declaratory relief pursuant to 42 U.S.C. §§ 1983 and 1988 to redress the deprivation under color of state law of rights secured by the United States Constitution.

14. This Court has jurisdiction pursuant to 28 U.S.C. §§ 1331 and 1343 and jurisdiction to grant declaratory relief pursuant to 28 U.S.C. § 2201.

15. Venue is proper in this district pursuant to 28 U.S.C. § 1391(b)(2) because a substantial part of the relevant events occurred within the district.

16. This Court has personal jurisdiction over each and every defendant because, upon information and belief, all Defendants were either residents of Missouri, were employed in

Missouri, or conducted business in Missouri, and all were acting under color of state law during all relevant times.

### **PARTIES**

17. **PLAINTIFF JESSICA HICKLIN** is a thirty-seven year old white transgender woman, diagnosed with gender dysphoria, who is in the custody of the Missouri Department of Corrections (“MDOC”). At all relevant times, Ms. Hicklin was incarcerated at the Potosi Correctional Center (“PCC”), a facility for male inmates, where she remains at the time of this filing.

18. **DEFENDANT GEORGE LOMBARDI** (“Lombardi”) is, and has been at all relevant times, the Director of MDOC. In that role, he exercises ultimate policy and decision-making authority over MDOC and control over all MDOC employees and contractors, and is responsible for their training, supervision, and conduct. He has ultimate responsibility within MDOC for overseeing day-to-day operation of state prison facilities, including PCC, and is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of MDOC staff. Defendant Lombardi has implemented, condoned, and ratified the custom and practice within MDOC of denying medically necessary treatment for gender dysphoria, including hormone therapy to certain inmates, including Ms. Hicklin, pursuant to MDOC’s freeze-frame policy. Defendant Lombardi has also implemented, condoned, and ratified the custom and practice of denying inmates like Ms. Hicklin other forms of medically necessary treatment for gender dysphoria, including permanent hair removal and access to gender-affirming canteen items. Defendant Lombardi has furthermore failed to train and supervise MDOC employees and agents with respect to the proper provision of medically necessary treatment for gender dysphoria, despite

knowing that gender dysphoria is a serious medical need and that failing to train and supervise staff with respect to the provision of medically necessary treatment for this serious medical need places inmates like Ms. Hicklin at substantial risk of mental and physical harm. Defendant Lombardi is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

19. **DEFENDANT DWAYNE KEMPKER** (“Kempker”) was at relevant times Deputy Director, Division of Adult Institutions of MDOC. On information and belief, Defendant Kempker retired from this position in or around June 2016. Prior to his retirement, he exercised authority, direction, and control over MDOC’s adult institutions and their employees and contractors. He was responsible for ensuring the provision of adequate medical care to adult inmates in MDOC’s custody, including through the implementation of policies and the training and supervision of MDOC staff. Defendant Kempker was among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

20. **DEFENDANT IAN WALLACE** (“Wallace”) is the current Deputy Director, Division of Adult Institutions of MDOC and, on information and belief, has held that position since approximately June 2016, when he succeeded Defendant Kempker. In this role, Defendant Wallace exercises authority, direction, and control over MDOC’s adult institutions and their employees and contractors. He is responsible for ensuring the provision of adequate medical care to adult inmates in MDOC’s custody, including through the implementation of policies and the training and supervision of MDOC staff. Defendant Wallace is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

21. **DEFENDANT CINDY GRIFFITH** (“Griffith”) is, and has been at all relevant times, Warden of PCC. In that role, she exercises authority, direction, and control over PCC and

its employees and contractors. She is responsible for ensuring the provision of adequate medical care to inmates in PCC, including through the implementation of policies and the training and supervision of PCC staff. Defendant Griffith is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

22. **DEFENDANT STAN PAYNE** (“Payne”) was at relevant times, Acting Warden of PCC and is now Deputy Warden of Offender Management. In these roles, he has exercised authority, direction, and control over PCC and its employees and contractors. He was and is responsible for ensuring the provision of adequate medical care to inmates in PCC and is among those responsible for denying Ms. Hicklin medically necessary care. He is sued in his official capacity.

23. On information and belief, **DEFENDANT SCOTT O’KELLY, L.P.C.** (“O’Kelly”) is, and has been at all relevant times, Assistant Division Director, Mental Health Services, Department of Offender Rehabilitative Services at MDOC. In that role, he exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and has the authority to grant or deny medical care to inmates. He is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. He is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

24. On information and belief, **DEFENDANT DELOISE WILLIAMS, R.N., B.S.N.** (“Williams”) is, and has been at all relevant times, Assistant Director, Department of Offender Rehabilitative Services at MDOC. In that role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care

personnel, and has the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. She is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

25. **DEFENDANT CORIZON HEALTH, INC.** (“Corizon”) is and was at all relevant times the contracted medical provider for MDOC. Through its employees and agents, Corizon exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and has the authority to grant or deny medical care to inmates. Corizon is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. Corizon is among those responsible for denying Ms. Hicklin medically necessary care.

26. **DEFENDANT WILLIAM MCKINNEY, M.D.** (“McKinney”) is, and has been at all relevant times, Medical Director of Corizon. In that role, he exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and has the authority to grant or deny medical care to inmates. He is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin’s medical care, Defendant McKinney failed to follow WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant McKinney is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

27. On information and belief, **DEFENDANT GLEN BABICH, M.D.** (“Babich”) was at relevant times Associate Regional Medical Director of Corizon and is currently Regional

Medical Director. In these roles, he exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. He is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Babich failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Babich is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

28. On information and belief, **DEFENDANT T.K. BREDEMAN, D.O.** ("Bredeman") is, and was at all relevant times, Associate Regional Medical Director of Corizon. In this role, he exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and has the authority to grant or deny medical care to inmates. He is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Bredeman failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Bredeman is among those responsible for denying Ms. Hicklin medically necessary care and is sued in his official capacity.

29. On information and belief, **DEFENDANT DIANA LARKIN, R.N.** ("Larkin") was at relevant times Director of Nursing and is currently Health Services Administrator for Corizon. In these roles, she has exercised policy and decision-making authority regarding the

care and treatment of MDOC inmates, control of health care personnel, and has the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Larkin failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Larkin is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

30. On information and belief, **DEFENDANT KIMBERLEY S. RANDOLPH, R.N., B.S.N., C.C.H.P** ("Randolph") is and was at all relevant times Director of Operations for Corizon. In this role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Randolph failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Randolph is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

31. On information and belief, **DEFENDANT DAWN WADE, R.N.** ("Wade") is and was at relevant times Director of Nursing for Corizon. In this role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. She is responsible for

ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Wade failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Wade is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

32. On information and belief, **STORMI MOELLER, R.N.** ("Moeller") is and was at relevant times employed by Corizon in a capacity requiring the exercise of policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. On information and belief, Defendant Moeller is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. In making decisions related to Ms. Hicklin's medical care, Defendant Moeller failed to follow the WPATH Standards of Care, which are internationally recognized as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Defendant Moeller is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

33. On information and belief, **SHIRLEY EYMAN, M.D.** ("Eyman") is and was at all relevant times Regional Psychiatric Director of Corizon. In this role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates, including through the

implementation of policies and the training and supervision of staff. She is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

34. On information and belief, **ELIZABETH ATTERBERRY, M.D., L.P.** (“Atterberry”) is and was at all relevant times Clinical Director of Corizon. In this role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates, including through the implementation of policies and the training and supervision of staff. She is among those responsible for denying Ms. Hicklin medically necessary care and is sued in her official capacity.

35. On information and belief, **KIM FOSTER, L.P.C.** (“Foster”) is and was at all relevant times Regional Administrator of Corizon. On information and belief, in this role, she exercises policy and decision-making authority regarding the care and treatment of MDOC inmates, control of health care personnel, and the authority to grant or deny medical care to inmates. She is responsible for ensuring the provision of adequate medical care to inmates and is among those responsible for denying Ms. Hicklin medically necessary care. She is sued in her official capacity.

## FACTS

### **Background on Gender Dysphoria and Its Medical Treatment and Standards of Care**

36. A person’s gender identity refers to that person’s internal sense of belonging to a particular gender. It is a deeply felt, core component of a person’s identity and the most important determinant of a person’s sex.

37. Emerging research points to the influence of biological factors, most notably the role of sex differentiation in the brain, in gender identity development.

38. Everyone has a gender identity. For most people, the sex they were assigned at birth matches their gender identity. For transgender people like Ms. Hicklin, the sex they were assigned at birth does not accurately reflect their gender identity.

39. There is medical consensus that gender identity cannot be changed and attempts to change a person's gender identity are both futile and unethical.

40. Transgender people may experience discomfort or distress caused by the discrepancy between gender identity and sex assigned at birth. Where this distress reaches a clinical level, it may support a formal diagnosis of gender dysphoria.

41. Gender dysphoria is a condition recognized in the American Psychiatric Association's Diagnostic and Statistical Manual of Mental Disorders, Fifth ed. (2013) ("DSM-V"), and by the other leading medical and mental health professional groups, including the American Medical Association and the American Psychological Association.

42. As set forth in the DSM-V, the diagnostic criteria for gender dysphoria are:

- a. A marked incongruence between one's experienced/expressed gender and assigned gender, of at least six months' duration, as manifested by at least two of the following:
  - i. A marked incongruence between one's experienced/expressed gender and primary and/or secondary sex characteristics (or in young adolescents, the anticipated secondary sex characteristics).
  - ii. A strong desire to be rid of one's primary and/or secondary sex characteristics because of a marked incongruence with one's experienced/expressed gender (or in young adolescents, a desire to prevent the development of the anticipated secondary sex characteristics).

- iii. A strong desire for the primary and/or secondary sex characteristics of the other gender.
- iv. A strong desire to be of the other gender (or some alternative gender different from one's assigned gender).
- v. A strong desire to be treated as the other gender (or some alternative gender different from one's assigned gender).
- vi. A strong conviction that one has the typical feelings and reactions of the other gender (or some alternative gender different from one's assigned gender).

- b. The condition is associated with clinically significant distress or impairment in social, occupational, or other important areas of functioning.

43. There is medical consensus that gender dysphoria is a serious medical condition that if not properly treated is known to cause clinical distress; debilitating depression, anxiety, mental impairment; the impulse to engage in self-surgery and self-harm; and even suicidal thoughts or acts.

44. Incarcerated transgender women like Ms. Hicklin are at a particularly high risk of engaging in self-harm, including attempts at self-surgery, when treatment is withheld.

45. Gender dysphoria often intensifies with time. The longer an individual goes without treatment, the greater the risk of severe harms to the individual's physical and psychological health.

46. The medically recognized protocols for the treatment of gender dysphoria are set forth in the World Professional Association for Transgender Health ("WPATH") Standards of

Care for the Health of Transsexual, Transgender, and Gender-Nonconforming People (“Standards of Care”).

47. The American Psychological Association, the American Medical Association, and the Endocrine Society have recognized the Standards of Care as the authoritative articulation of professional consensus on the treatment of gender dysphoria. Courts that have considered the issue have also consistently relied on the Standards of Care.

48. The Standards of Care provide for the following treatments, some or all of which will be required, depending on the individual medical needs of the patient:

- a. Changes in gender expression and role (which may involve living part time or fulltime in another gender role, consistent with one’s gender identity);
- b. Hormone therapy to feminize or masculinize the body in order to reduce the distress caused by the discordance between one’s gender identity and sex assigned at birth;
- c. Surgery to change primary and/or secondary sex characteristics;
- d. Psychotherapy (individual, couple, family, or group) for purposes such as exploring gender identity, role, and expression; addressing the negative impact of gender dysphoria and stigma on mental health; alleviating internalized transphobia; enhancing social and peer support; improving body image; or promoting resilience.

49. The Standards of Care also specifically provide that, for some people, permanent hair removal is a valid part of the treatment of gender dysphoria. A procedure can be medically necessary for some individuals, even though the same procedure may not be medically necessary for others, depending on whether the procedure is treatment for a medical condition.

50. A critical component of the treatment for gender dysphoria as prescribed by the Standards of Care is a process often referred to as the “social role transition,” which requires living in accordance’s with one’s gender identity through changes in gender expression and role, including dressing, grooming, and otherwise outwardly expressing oneself consistently with one’s gender.

51. Psychotherapy or counseling can provide support and affirmation to individuals diagnosed with gender dysphoria, but is not a substitute for treatments such as hormone therapy or social role transition where such treatments are medically necessary. Likewise, the use of antidepressants and psychotropic medications are inadequate treatments for gender dysphoria where treatments such as hormone therapy or social role transition are medically necessary.

52. Attempting to treat a person who needs hormone therapy, social role transition, or other forms of medically necessary treatment for gender dysphoria with mental health counseling alone, or in combination with psychotropic drugs, is a dangerous deviation from the Standards of Care that puts the person at risk of physical injury, decompensation, and death.

53. Likewise, attempting to “cure” a person of gender dysphoria by attempting to force them to disregard their gender identity and live as their assigned gender is dangerous and unethical and puts them at substantial risk of serious harm.

54. The Standards of Care apply with equal force to persons who are incarcerated and persons who are not incarcerated, and have been endorsed by the National Commission on Correctional Healthcare and the U.S. Department of Justice National Institute of Corrections as the medically accepted standard for the treatment of inmates with gender dysphoria.

55. The Standards of Care state that a “freeze-frame” approach to the provision of hormone therapy to people who are incarcerated is not considered appropriate care and warn that

“the consequences of . . . lack of initiation of hormone therapy when medically necessary include a high likelihood of negative outcomes such as surgical self-treatment by autocastration, depressed mood, dysphoria, and/or suicidality.”

56. The National Commission on Correctional Healthcare (“NCCHC”) recommends that the medical management of prisoners with gender dysphoria “should follow accepted standards developed by professionals with expertise in transgender health,” citing the Standards of Care. The NCCHC also explains that “policies that make treatments available only to those who received them prior to incarceration or that limit transition and/or maintenance are inappropriate and out of step with medical standards and should be avoided.”

57. The Federal Bureau of Prisons and many state and local corrections agencies administer hormone therapy to prisoners in their custody with gender dysphoria, including to prisoners who did not receive such therapy at the time of incarceration.

58. The mental health providers who have evaluated and diagnosed Ms. Hicklin with gender dysphoria, including the mental health providers at PCC employed by MDOC and Defendant Corizon, recognize that treatment for gender dysphoria should follow the Standards of Care and have recommended hormone therapy for Ms. Hicklin’s gender dysphoria.

59. The mental health providers who have evaluated and diagnosed Ms. Hicklin with gender dysphoria, including the mental health providers at PCC employed by MDOC and Defendant Corizon, agree that access to permanent hair removal and gender-affirming canteen items are medically necessary parts of Ms. Hicklin’s treatment.

**Ms. Hicklin’s Gender Dysphoria**

60. Ms. Hicklin is a thirty-seven-year-old white woman, who is transgender.

61. Although Ms. Hicklin was assigned male at birth, her identity as a woman is just as valid as that of women assigned female at birth.

62. From an early age, Ms. Hicklin experienced a marked incongruence between her internal sense of her own gender and the gender to which she was assigned at birth.

63. For as long as she can remember, Ms. Hicklin has felt different and uncomfortable in her skin. She recalls feeling most comfortable when playing dress-up by wearing traditionally female clothing or playing with dolls with her sister and female classmates. She felt uncomfortable with the contact sports she was expected to pursue, including football and basketball. She has always felt that her anatomy was wrong and did not understand why she did not have the same anatomy as other women.

64. Since being incarcerated in MDOC at age 16, Ms. Hicklin has repeatedly sought treatment for the depression and anxiety caused by her gender dysphoria, but did not discover there was a “name” for her experience until recently.

65. Although she has struggled with the effects of her gender dysphoria since childhood, Ms. Hicklin has only recently been able to articulate her core identity as a woman who is transgender.

66. In 2015, mental health providers at PCC employed by MDOC and Defendant Corizon, diagnosed Ms. Hicklin with gender dysphoria. These mental health providers have consistently recognized Ms. Hicklin as a woman.

67. Ms. Hicklin experiences severe distress and serious impairments in her daily life due to gender dysphoria. She has discomfort with her body and has experienced and continues to experience psychological and physical symptoms due to her improperly treated gender dysphoria including panic attacks, anxiety, racing heartbeat, shortness of breath, sleep disturbance, lack of appetite, headaches, and excessive sweating. Defendants’ denial of treatment has caused Ms. Hicklin to experience intrusive thoughts of cutting off her testicles.

68. Under the Standards of Care, hormone therapy and social role transition, including permanent hair removal and access to gender-affirming canteen items, are medically necessary treatments for Ms. Hicklin.

**Defendants' Denial of Medically Necessary Treatment for Ms. Hicklin's Gender Dysphoria**

69. In or around early 2015, after struggling for decades with her gender identity, Ms. Hicklin came to terms with the fact that she is a transgender woman and could not suppress the fact that she is female.

70. Under PCC policy, on March 4, 2015, Ms. Hicklin submitted a Health Services Request seeking an initial evaluation for gender dysphoria. Pursuant to that request, Qualified Mental Health Professional ("QMHP") Katherine Klein evaluated Ms. Hicklin on March 12, 2015 and March 17, 2015. After evaluation, Klein presented Ms. Hicklin's case to MDOC's "Treatment Team," which referred her to Dr. Meredith Throop, a psychiatrist, for assessment.

71. On March 23, 2015, Dr. Throop conducted an assessment of Ms. Hicklin. In her evaluation notes, Dr. Throop states that Ms. Hicklin has identified as female since she was eight years old and documents Ms. Hicklin's longstanding discomfort with her body and with traditionally male clothes and activities. Dr. Throop also discusses the many struggles Ms. Hicklin has faced throughout her life as a result of her gender identity. Ms. Hicklin shared that she was raised in a small town with very traditional attitudes about gender roles. She has been violently assaulted both physically and sexually due to her gender identity and lack of societal understanding and acceptance of transgender people. As a teenager, she resorted to drug use to cope with the psychological pain she suffered. At age 16, Ms. Hicklin was convicted of a drug-

influenced crime and sentenced to life without the possibility of parole.<sup>3</sup> Ms. Hicklin also explained to Dr. Throop that she continues to face serious impairments in her daily life due to her distress with her body. She expressed a desire to transition physically, with the help of hormone treatment, and ultimately, gender-affirming surgery.

72. Based on this assessment, Dr. Throop determined that Ms. Hicklin met the diagnostic criteria set forth in the DSM-V for gender dysphoria and planned to refer her to an endocrinologist for evaluation for hormone therapy. Dr. Throop's notes state that "Currently, hormone therapy (estrogen, testosterone blockers) is the accepted treatment for individuals with Gender Dysphoria diagnoses."

73. Despite Dr. Throop's assessment and plan as indicated in her notes, Ms. Hicklin was never referred to an endocrinologist, because, as Dr. Throop later learned, MDOC policy prohibited providing hormone therapy for gender dysphoric inmates who were not already receiving such therapy prior to incarceration, as evidenced by a paragraph at the end of Dr. Throop's evaluation notes that reads: "Addendum: Please note, that after researching DOC protocols, it was found that endocrinology consult is NOT the appropriate next step for psychiatry in the txt of Gender Dysphoria. Endocrinology consult was not requested."

74. In addition to seeking an assessment for gender dysphoria, Ms. Hicklin filed a Petition for Change of Name in the Washington County Circuit Court to change her name from the traditionally male name given to her at birth to her current legal name, Jessica Hicklin.

---

<sup>3</sup> On information and belief, pursuant to the recently passed Missouri Senate Bill 590, Ms. Hicklin will be eligible for parole in approximately 4 years, after completing 25 years of her sentence.

75. On April 5, 2015, Ms. Hicklin submitted a 32-page request to Defendants Griffith and McKinney, laying out the Standards of Care and specifically requesting hormone treatment, gender-affirming canteen items, and body hair removal.

76. On April 22, 2015, Ms. Hicklin had a consultation with Defendant McKinney to discuss her request for hormone therapy. Defendant McKinney's notes from that consult state that MDOC's mental health staff had diagnosed Ms. Hicklin with gender dysphoria. Despite this diagnosis, Defendant McKinney's notes go on to state that he "informed [Ms. Hicklin] that [Defendant] Griffith informed [Defendant McKinney] this AM that she was informed by her superiors that per discussions of [Defendant Corizon] and DOC, no plans to proceed with hormone treatment."

77. The next day, on April 23, 2015, Ms. Hicklin began MDOC's three-step grievance process by filing Informal Resolution Request ("IRR") #PC-15-476, in which she reiterated her request for hormone treatment, gender-affirming canteen items, and permanent hair removal.

78. Ms. Hicklin requested that IRR #PCC-15-476 be designated as an Emergency IRR, per MDOC policy, which provides for expedited processing of IRRs "concerning matters that, under regular time limits would subject the offender to a substantial risk of personal injury, or cause other serious risk or irreparable harm." Per MDOC policy, this request was referred to Defendant Griffith who denied the request to treat IRR #PCC-15-476 as an Emergency IRR.

79. Per MDOC policy, on April 27, 2015, Ms. Hicklin met with Defendant Larkin to determine whether IRR #PCC-15-476 could be resolved through discussion. During that meeting, Defendant Larkin informed Ms. Hicklin that she had received an email from Defendant Kempker stating that Ms. Hicklin would not receive hormone therapy because MDOC policy

prohibited an inmate who was not on such therapy upon entering MDOC from receiving it while in MDOC. Defendant Larkin also told Ms. Hicklin that MDOC was responding solely to the request for hormones, not the request for canteen items or hair removal.

80. On April 30, 2015, Ms. Hicklin received a letter from Defendant Griffith erroneously construing Ms. Hicklin's request for permanent hair removal and gender-affirming canteen items as non-medical and instructing Ms. Hicklin to grieve "other issues besides your medical treatment . . . as a separate complaint (IRR) from your medical concerns." Defendant Payne was copied on this letter.

81. Based on her understanding that her request for medically necessary treatment (including electrolysis and gender-affirming canteen items) had been misconstrued as a request for hormone therapy only, on May 5, 2015, Ms. Hicklin wrote a letter to Defendant Griffith clarifying that all of the items requested in IRR #PCC-15-476 were part of the medically necessary treatment for her gender dysphoria. Ms. Hicklin also sought clarification of DOC policy as it relates to access to gender-affirming canteen items. In this letter, Ms. Hicklin noted that, pursuant to MDOC's Offender Property Control Policy, female inmates in MDOC's custody have access to the requested items. Ms. Hicklin further noted that the approved personal property list for PCC (which is designated as a men's facility) also indicates that female inmates are allowed access to the requested items. Thus, Ms. Hicklin noted that both MDOC and PCC policy allowed her to purchase and possess the requested gender-affirming canteen items.

82. On May 12, 2015, Defendant Griffith responded to Ms. Hicklin's letter, stating that statewide policy prevented access to the requested items and arguing that the items were not medical in nature. Yet, at the same time, Defendant Griffith also conceded that "the warden's office is not in a position to determine what treatment(s) are medically necessary for your

diagnosis. That is something you would have to discuss with your mental health/medical services professionals.” Defendant Payne was copied on this letter.

83. In addition to writing to Defendant Griffith about access to gender-affirming canteen items, Ms. Hicklin also submitted a Health Services Request specifically for permanent hair removal.

84. On May 19, 2015, Ms. Hicklin received an official denial of IRR #PC-15-476, dated April 27, 2015 and signed by Defendant Larkin, which stated that “per PCC administration, after discussion between DOC and Corizon Health representatives, there are no plans to proceed with hormone treatment.”

85. In response, Ms. Hicklin filed a second-stage grievance on May 21, 2015. In this grievance, Ms. Hicklin again clarified that her request was for medically necessary treatment in accordance with the Standards of Care, and that such treatment included not only hormone therapy, but also permanent hair removal and access to gender-affirming canteen items. She also noted that Defendants’ ongoing denial of medical necessary treatment for her gender dysphoria violated both the Standards of Care and federal constitutional law.

86. On May 27, 2015, Ms. Hicklin wrote to Defendant Larkin seeking an official response to her request for permanent hair removal.

87. Pursuant to Ms. Hicklin’s request, Defendant Larkin’s successor, Defendant Wade, arranged a meeting between Ms. Hicklin and Defendant McKinney on June 19, 2015. Ms. Hicklin had requested that a mental health professional be present at this meeting. Despite this request, neither her therapist, Katherine Klein, nor her psychiatrist, Dr. Meredith Throop, nor any other mental health professional was present. During the meeting, Defendant McKinney

stated repeatedly that the determination of medical necessity for the hair removal request would be made by Defendant Babich in consultation with Defendant Griffith.

88. On June 22, 2015, a nurse informed Ms. Hicklin that Defendant Babich had denied the request for permanent hair removal as not medically necessary. On information and belief, Defendant Babich did not evaluate Ms. Hicklin before making this determination. Additionally, on information and belief, he spoke neither to her therapist, QMHP Klein, nor her psychiatrist, Dr. Throop -- though he apparently consulted with Defendant Griffith.

89. On June 23, 2015, Ms. Hicklin filed IRR #PC-15-734 related specifically to the permanent hair removal denial. She again requested that this IRR be treated as an Emergency IRR, as provided for under MDOC policy. This request was again denied by Defendant Griffith.

90. Ms. Hicklin also stated in IRR #PC-15-734 that Defendants' continued denial of medically necessary treatment for her gender dysphoria, including their denial of permanent hair removal specifically, has severely impaired her ability to function, leading to negative outcomes including lack of sleep, depression, lack of motivation, and inability to focus. She also stated that the continued denial of permanent hair removal causes her severe mental anguish and noted that her attempts to self-treat via shaving does not address this anguish and has instead resulted in physical injury in the form of cuts, scarring, and rashes on her body, as she has to shave a large part of her body regularly and with dull and ineffective razors.

91. On July 10, 2015, having not received a response within the allotted time to her second-level grievance on IRR # PC-15-476 related to her initial request for hormones, permanent hair removal, and access to gender-affirming canteen items, Ms. Hicklin filed a Grievance Appeal, the final step in the grievance process for IRR # PC-15-476. In this appeal, Ms. Hicklin again discussed Defendants' ongoing denial of medically necessary treatment for

her gender dysphoria and the serious psychological distress this denial causes her. She noted that therapy sessions and psychotropic medications (the only treatment Defendants have provided her) are not adequate treatment for gender dysphoria. Ms. Hicklin also reiterated that Defendants' continued denial of medically necessary treatment for her gender dysphoria violates the Standards of Care and applicable law.

92. On July 14, 2015, Ms. Hicklin received the late response to her second-step grievance for IRR # PC-15-476, dated June 7, 2015 and signed by Defendants Randolph, McKinney, and Griffith. The response reiterated that "hormone therapy will not be ordered to treat your Gender Dysphoria." The response also instructed Ms. Hicklin to "continue to attend Mental Health appointments or seek the counseling of Mental Health staff as needed."

93. On July 22, 2015, Ms. Hicklin received a denial of IRR #PC-15-734, the IRR she had filed regarding Defendant Babich's denial of her permanent hair removal request. The denial was dated July 20, 2015, and signed by Defendant Wade. The denial reiterated that after meeting with Ms. Hicklin on June 19, 2015, "[Defendant] McKinney discussed your request with PCC Warden [Defendant Griffith] and [Defendant] Babich" and that Defendant Babich "confirmed" that permanent hair removal was not medically necessary.

94. In response, on July 28, 2015, Ms. Hicklin filed a second-stage grievance on IRR #PC-15-734. Again, Ms. Hicklin noted that the requested permanent hair removal was part of the medically necessary treatment for her gender dysphoria as set forth in the Standards of Care.

95. On or about August 26, 2015, Ms. Hicklin had her regularly scheduled meeting with her psychiatrist, Dr. Throop. During that meeting, Ms. Hicklin discussed with Dr. Throop Defendants' failure to provide treatment for her gender dysphoria in accordance with the Standards of Care, despite Ms. Hicklin's repeated requests for such treatment. Ms. Hicklin also

discussed her continued symptoms of gender dysphoria. The allotted time for the meeting expired before Dr. Throop had completed her examination of Ms. Hicklin, so she provided Ms. Hicklin written questions, to which Ms. Hicklin provided written answers.

96. On information and belief, around the time of this meeting, Defendants chastised Dr. Throop for following the Standards of Care by properly using female pronouns to refer to Ms. Hicklin.

97. On August 26, 2015 Ms. Hicklin received the denial of her second-step grievance on IRR #PC-15-734, related to her request for permanent hair removal. The denial was dated August 12, 2015 and was signed by Defendants Larkin, McKinney, and Payne. In response, on August 27, 2015, Ms. Hicklin filed the final grievance appeal required for this request.

98. On September 2, 2015, Ms. Hicklin wrote letters to Defendants Foster, Atterberry, Eyman, Williams, and O’Kelly, and to Mental Health Contract Monitor Page Nichols, informing them of the ongoing denial of medically necessary treatment for her gender dysphoria despite her attempts to obtain such treatment.

99. On September 8, 2015, Defendant O’Kelley responded to Ms. Hicklin informing her that “this issue and all correspondence has been forwarded to Department of Corrections Legal Department to address same.”

100. On September 24, 2015, Ms. Hicklin received a response from Defendant Williams informing her that her letter had been received and that, since she had a grievance appeal pending, she should be patient.

101. On October 30, 2015, almost two weeks beyond the allotted time, Ms. Hicklin received the final denial of IRR #PC-15-476. The response was dated October 21, 2015, and signed by Defendants Moeller and Bredeman.

102. On November 6, 2016, Ms. Hicklin wrote to Defendant Larkin, attaching the NCCHC Position Statement regarding transgender health care in correctional settings and noting where Defendants had deviated from the Position Statement in addressing Ms. Hicklin's gender dysphoria. The Position Statement is part of a larger body of standards put forth by the NCCHC, which, on information and belief, is quoted as an authority in MDOC's Quality Improvement Policy among others.

103. Despite knowing that Ms. Hicklin has been diagnosed with gender dysphoria by their own mental health personnel, and despite receiving multiple requests from Ms. Hicklin for medical necessary treatment of this serious medical condition, Defendants have continually withheld such treatment, exhibiting deliberate indifference to the excessive risk this denial poses to her health and safety.

104. On information and belief, Defendants have prohibited Ms. Hicklin's mental health providers from creating a treatment plan outlining interventions sufficient to treat her gender dysphoria and have instead limited her care to psychotherapy and anti-anxiety medication.

105. Despite the fact that this approach violates the WPATH Standards of Care and the NCCHC Position Statement guidelines, Defendants have steadfastly maintained that Ms. Hicklin will receive no other intervention for her gender dysphoria, except psychotherapy and anti-anxiety medication.

106. As previously noted, psychotherapy and psychotropic medications are not substitutes for treatments such as hormone therapy or social role transition where such treatments are medically necessary to treat gender dysphoria.

107. On or around December 16, 2015, Ms. Hicklin began treatment with a new psychiatrist, Dr. Evelyn Stephens for continued care, after Dr. Throop left MDOC.

108. Ms. Hicklin's medical records from her visits with Dr. Stephens and other mental health staff show that she continues to experience serious psychological and physical symptoms due to her improperly treated gender dysphoria, including panic attacks, anxiety, racing heartbeat, shortness of breath, sleep disturbance, lack of appetite, headaches, and excessive sweating. She also experiences intrusive thoughts of cutting off her testicles as she worries that continued testosterone exposure will cause permanent male pattern baldness. Ms. Hicklin wears her hair in a traditionally feminine style. Currently, her hair is the only part of her body that does not contribute to her dysphoria and the thought of losing her hair is extremely distressing.

109. Like QMHP Klein and Ms. Hicklin's previous psychiatrist, Dr. Throop, on December 16, 2015, Dr. Stephens diagnosed Ms. Hicklin with gender dysphoria "with associated panic secondary to current body characteristics." Dr. Stephens recommended that Ms. Hicklin be allowed "hair removal and hormone therapy as these are likely to greatly decrease patient's current level of discomfort and intrusive thoughts." Dr. Stephens has also recommended that Ms. Hicklin have access to the same self-care products as other female inmates.

110. On or around January 13, 2016, Dr. Stephens noted that "[Ms. Hicklin's] symptoms are escalating with age given risk of male pattern baldness more likely at this time if hormone therapy not initiated. This should be taken into account when considering the time table for starting treatment. The patient does meet the requirements for diagnosis of gender dysphoria and has now been diagnosed by two psychiatrists." On March 16, 2016, Dr. Stephens again noted that Ms. Hicklin was at risk for "male pattern baldness" and recommended that finasteride or dutasteride be considered to halt any noted hair loss.

111. As the foregoing paragraphs illustrate, although Defendants' own mental health personnel have diagnosed Ms. Hicklin with gender dysphoria and have recommended that she receive medically necessary treatment for this serious medical condition, Defendants continue to refuse to provide Ms. Hicklin with such treatment.

112. Ms. Hicklin's gender dysphoria can be effectively treated only by providing her the medically necessary treatments she requires as prescribed by the Standards of Care, namely: hormone therapy and female gender expression, including permanent hair removal and access to gender-affirming canteen items. Defendant's continued denial of these medically necessary treatments have caused and will continue to cause her severe psychological pain and physical discomfort and puts her at continued risk of depression, anxiety, mental impairment, self-surgery and self-harm, and suicidal thoughts or acts.

## **CLAIM FOR RELIEF**

### **COUNT I**

**Refusal to Provide Medically Necessary Care  
In Violation of the Eighth Amendment to the U.S. Constitution  
(against all Defendants)**

113. Ms. Hicklin incorporates paragraphs 1 through 112 as though fully set forth herein.

114. At all relevant times, Defendants knew that Ms. Hicklin has gender dysphoria, a serious medical need that jeopardizes an individual's physical health and mental well-being when not properly treated.

115. Defendants knew that the medically accepted standards for the treatment of gender dysphoria are the Standards of Care, and that hormone therapy and social role transition, not merely psychotherapy and psychotropic drugs, are the medically necessary treatment for Ms. Hicklin's gender dysphoria. Defendants knew that denying Ms. Hicklin hormone therapy and

social role transition placed her at a substantial risk of serious harm, including depression, anxiety, mental impairment, physical self-harm, and suicide.

116. Despite this knowledge and despite Ms. Hicklin's repeated requests for care, Defendants, while acting under color of state law, have refused to provide Ms. Hicklin with the medically necessary treatment for her gender dysphoria, in deliberate indifference to her serious medical needs, and in violation of the Eighth Amendment's prohibition on cruel and unusual punishment.

117. Each of the Defendants has also implemented, condoned, ratified, followed, and/or enforced, and continues to implement, condone, ratify, follow, and/or enforce a policy or custom, having the force of law, of refusing requests to initiate appropriate and effective gender dysphoria treatment, irrespective of an inmate's medical need, and providing counseling and psychotropic drugs alone, when each knew that this was inadequate care that placed Ms. Hicklin at substantial risk of further mental and physical distress.

118. Each of the Defendants has also failed and continues to fail to train and supervise MDOC and/or Corizon staff with respect to the proper provision of medically necessary treatment for gender dysphoria, despite knowing that gender dysphoria is a serious medical need and that failing to train and supervise staff with respect to the provision of medically necessary treatment for this serious medical need places inmates like Ms. Hicklin at substantial risk of serious mental and physical harm.

119. Defendants' continuous denial of medically necessary care is causing and will continue to cause irreparable harm to Ms. Hicklin, including severe anxiety and distress. It also puts her at serious risk of continued irreparable harm including permanent male pattern baldness, physical self-harm, and suicidal thoughts or acts.

120. Each of the Defendants disregarded, and continues to disregard the known or obvious consequences of their actions and inactions, as set forth herein, resulting in a substantial risk of serious harm to Ms. Hicklin.

121. By failing to provide Ms. Hicklin with effective treatment for gender dysphoria while incarcerated, Defendants have deprived Ms. Hicklin of her right to medically necessary treatment guaranteed by the Eighth Amendment of the United States Constitution.

### **PRAYER FOR RELIEF**

WHEREFORE, Ms. Hicklin respectfully requests that this Court enter judgment:

A. Declaring that Defendants' refusal to provide Ms. Hicklin medically necessary care related to her gender dysphoria violates the Eighth Amendment to the United States Constitution;

B. Entering preliminary and permanent injunctive relief requiring Defendants to provide Ms. Hicklin with medically necessary treatment for her gender dysphoria under the Standards of Care, including but not limited to hormone therapy, permanent hair removal, and access to gender-affirming canteen items;

C. Awarding Ms. Hicklin costs, expenses, and reasonable attorneys' fees pursuant to 42 U.S.C. § 1988 and other applicable laws; and

D. Granting such other and further relief as the Court deems just and proper.

Date: August 22, 2016

Demoya Gordon\*  
Richard Saenz\*  
LAMBDA LEGAL DEFENSE AND EDUCATION  
FUND, INC.  
120 Wall Street, 19th Floor  
New York, NY 10005-3919  
Phone: (212) 809-8585  
Fax: (212) 809-0055  
[dgordon@lambdalegal.org](mailto:dgordon@lambdalegal.org)  
[rsaenz@lambdalegal.org](mailto:rsaenz@lambdalegal.org)

*\*Motion for admission pro hac  
vice pending*

Respectfully submitted,

/s/ Kevin L. Schriener  
Kevin L. Schriener  
Law & Schriener, LLC  
141 N. Meramac Avenue, Suite 314  
St. Louis, MO 63105  
Phone: (314) 721-7095  
Fax: (314) 863-7096  
[kschriener@schrienerlaw.com](mailto:kschriener@schrienerlaw.com)

Kyle A. Palazzolo\*  
LAMBDA LEGAL DEFENSE AND EDUCATION  
FUND, INC.  
105 W. Adams, Suite 2600  
Chicago, IL 60603  
Phone: (312) 663-4413  
Fax: (312) 663-4307  
[kpalazzolo@lambdalegal.org](mailto:kpalazzolo@lambdalegal.org)

CIVIL COVER SHEET

The JS 44 civil cover sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. (SEE INSTRUCTIONS ON NEXT PAGE OF THIS FORM.)

I. (a) PLAINTIFFS

(b) County of Residence of First Listed Plaintiff (EXCEPT IN U.S. PLAINTIFF CASES)

(c) Attorneys (Firm Name, Address, and Telephone Number)

DEFENDANTS

County of Residence of First Listed Defendant (IN U.S. PLAINTIFF CASES ONLY)

NOTE: IN LAND CONDEMNATION CASES, USE THE LOCATION OF THE TRACT OF LAND INVOLVED.

Attorneys (If Known)

II. BASIS OF JURISDICTION (Place an "X" in One Box Only)

- 1 U.S. Government Plaintiff, 2 U.S. Government Defendant, 3 Federal Question (U.S. Government Not a Party), 4 Diversity (Indicate Citizenship of Parties in Item III)

III. CITIZENSHIP OF PRINCIPAL PARTIES (Place an "X" in One Box for Plaintiff and One Box for Defendant)

- Citizen of This State, Citizen of Another State, Citizen or Subject of a Foreign Country, PTF DEF, Incorporated or Principal Place of Business In This State, Incorporated and Principal Place of Business In Another State, Foreign Nation

IV. NATURE OF SUIT (Place an "X" in One Box Only)

Table with 5 columns: CONTRACT, REAL PROPERTY, TORTS, CIVIL RIGHTS, PRISONER PETITIONS, FORFEITURE/PENALTY, LABOR, IMMIGRATION, BANKRUPTCY, SOCIAL SECURITY, FEDERAL TAX SUITS, OTHER STATUTES. Contains various legal categories and checkboxes.

V. ORIGIN (Place an "X" in One Box Only)

- 1 Original Proceeding, 2 Removed from State Court, 3 Remanded from Appellate Court, 4 Reinstated or Reopened, 5 Transferred from Another District, 6 Multidistrict Litigation

VI. CAUSE OF ACTION

Cite the U.S. Civil Statute under which you are filing (Do not cite jurisdictional statutes unless diversity):
Brief description of cause:

VII. REQUESTED IN COMPLAINT:

CHECK IF THIS IS A CLASS ACTION UNDER RULE 23, F.R.Cv.P. DEMAND \$ CHECK YES only if demanded in complaint: JURY DEMAND: Yes No

VIII. RELATED CASE(S) IF ANY

(See instructions): JUDGE DOCKET NUMBER

DATE SIGNATURE OF ATTORNEY OF RECORD

FOR OFFICE USE ONLY

RECEIPT # AMOUNT APPLYING IFP JUDGE MAG. JUDGE

## INSTRUCTIONS FOR ATTORNEYS COMPLETING CIVIL COVER SHEET FORM JS 44

### Authority For Civil Cover Sheet

The JS 44 civil cover sheet and the information contained herein neither replaces nor supplements the filings and service of pleading or other papers as required by law, except as provided by local rules of court. This form, approved by the Judicial Conference of the United States in September 1974, is required for the use of the Clerk of Court for the purpose of initiating the civil docket sheet. Consequently, a civil cover sheet is submitted to the Clerk of Court for each civil complaint filed. The attorney filing a case should complete the form as follows:

- I.(a) Plaintiffs-Defendants.** Enter names (last, first, middle initial) of plaintiff and defendant. If the plaintiff or defendant is a government agency, use only the full name or standard abbreviations. If the plaintiff or defendant is an official within a government agency, identify first the agency and then the official, giving both name and title.
- (b) County of Residence.** For each civil case filed, except U.S. plaintiff cases, enter the name of the county where the first listed plaintiff resides at the time of filing. In U.S. plaintiff cases, enter the name of the county in which the first listed defendant resides at the time of filing. (NOTE: In land condemnation cases, the county of residence of the "defendant" is the location of the tract of land involved.)
- (c) Attorneys.** Enter the firm name, address, telephone number, and attorney of record. If there are several attorneys, list them on an attachment, noting in this section "(see attachment)".
- II. Jurisdiction.** The basis of jurisdiction is set forth under Rule 8(a), F.R.Cv.P., which requires that jurisdictions be shown in pleadings. Place an "X" in one of the boxes. If there is more than one basis of jurisdiction, precedence is given in the order shown below.
- United States plaintiff. (1) Jurisdiction based on 28 U.S.C. 1345 and 1348. Suits by agencies and officers of the United States are included here.
- United States defendant. (2) When the plaintiff is suing the United States, its officers or agencies, place an "X" in this box.
- Federal question. (3) This refers to suits under 28 U.S.C. 1331, where jurisdiction arises under the Constitution of the United States, an amendment to the Constitution, an act of Congress or a treaty of the United States. In cases where the U.S. is a party, the U.S. plaintiff or defendant code takes precedence, and box 1 or 2 should be marked.
- Diversity of citizenship. (4) This refers to suits under 28 U.S.C. 1332, where parties are citizens of different states. When Box 4 is checked, the citizenship of the different parties must be checked. (See Section III below; **NOTE: federal question actions take precedence over diversity cases.**)
- III. Residence (citizenship) of Principal Parties.** This section of the JS 44 is to be completed if diversity of citizenship was indicated above. Mark this section for each principal party.
- IV. Nature of Suit.** Place an "X" in the appropriate box. If the nature of suit cannot be determined, be sure the cause of action, in Section VI below, is sufficient to enable the deputy clerk or the statistical clerk(s) in the Administrative Office to determine the nature of suit. If the cause fits more than one nature of suit, select the most definitive.
- V. Origin.** Place an "X" in one of the six boxes.
- Original Proceedings. (1) Cases which originate in the United States district courts.
- Removed from State Court. (2) Proceedings initiated in state courts may be removed to the district courts under Title 28 U.S.C., Section 1441. When the petition for removal is granted, check this box.
- Remanded from Appellate Court. (3) Check this box for cases remanded to the district court for further action. Use the date of remand as the filing date.
- Reinstated or Reopened. (4) Check this box for cases reinstated or reopened in the district court. Use the reopening date as the filing date.
- Transferred from Another District. (5) For cases transferred under Title 28 U.S.C. Section 1404(a). Do not use this for within district transfers or multidistrict litigation transfers.
- Multidistrict Litigation. (6) Check this box when a multidistrict case is transferred into the district under authority of Title 28 U.S.C. Section 1407. When this box is checked, do not check (5) above.
- VI. Cause of Action.** Report the civil statute directly related to the cause of action and give a brief description of the cause. **Do not cite jurisdictional statutes unless diversity.** Example: U.S. Civil Statute: 47 USC 553 Brief Description: Unauthorized reception of cable service
- VII. Requested in Complaint.** Class Action. Place an "X" in this box if you are filing a class action under Rule 23, F.R.Cv.P.
- Demand. In this space enter the actual dollar amount being demanded or indicate other demand, such as a preliminary injunction.
- Jury Demand. Check the appropriate box to indicate whether or not a jury is being demanded.
- VIII. Related Cases.** This section of the JS 44 is used to reference related pending cases, if any. If there are related pending cases, insert the docket numbers and the corresponding judge names for such cases.
- Date and Attorney Signature.** Date and sign the civil cover sheet.

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MISSOURI

	)	
	)	
	)	
Plaintiff,	)	
	)	
v.	)	Case No.
	)	
	)	
Defendant,	)	
	)	

**ORIGINAL FILING FORM**

**THIS FORM MUST BE COMPLETED AND VERIFIED BY THE FILING PARTY WHEN INITIATING A NEW CASE.**

THIS SAME CAUSE, OR A SUBSTANTIALLY EQUIVALENT COMPLAINT, WAS PREVIOUSLY FILED IN THIS COURT AS CASE NUMBER \_\_\_\_\_ AND ASSIGNED TO THE HONORABLE JUDGE \_\_\_\_\_.

THIS CAUSE IS RELATED, BUT IS NOT SUBSTANTIALLY EQUIVALENT TO ANY PREVIOUSLY FILED COMPLAINT. THE RELATED CASE NUMBER IS \_\_\_\_\_ AND THAT CASE WAS ASSIGNED TO THE HONORABLE \_\_\_\_\_. THIS CASE MAY, THEREFORE, BE OPENED AS AN ORIGINAL PROCEEDING.

NEITHER THIS SAME CAUSE, NOR A SUBSTANTIALLY EQUIVALENT COMPLAINT, HAS BEEN PREVIOUSLY FILED IN THIS COURT, AND THEREFORE MAY BE OPENED AS AN ORIGINAL PROCEEDING.

**The undersigned affirms that the information provided above is true and correct.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Filing Party

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

I returned the summons unexecuted because \_\_\_\_\_ ; or

Other *(specify)*: \_\_\_\_\_ .

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_ .

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

CLERK OF COURT

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_ ; or

I returned the summons unexecuted because \_\_\_\_\_ ; or

Other *(specify)*: \_\_\_\_\_ .

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_ .

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
v.	)	Civil Action No.
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify)*: \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc:

AO 440 (Rev. 12/09) Summons in a Civil Action

**UNITED STATES DISTRICT COURT**

for the

\_\_\_\_\_ District of \_\_\_\_\_

_____	)	
<i>Plaintiff</i>	)	
	)	
v.	)	Civil Action No.
	)	
_____	)	
<i>Defendant</i>	)	

**SUMMONS IN A CIVIL ACTION**

To: *(Defendant's name and address)*

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

*CLERK OF COURT*

Date: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Clerk or Deputy Clerk*

Civil Action No. \_\_\_\_\_

**PROOF OF SERVICE**

*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* \_\_\_\_\_  
was received by me on *(date)* \_\_\_\_\_.

I personally served the summons on the individual at *(place)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I left the summons at the individual's residence or usual place of abode with *(name)* \_\_\_\_\_  
\_\_\_\_\_, a person of suitable age and discretion who resides there,  
on *(date)* \_\_\_\_\_, and mailed a copy to the individual's last known address; or

I served the summons on *(name of individual)* \_\_\_\_\_, who is  
designated by law to accept service of process on behalf of *(name of organization)* \_\_\_\_\_  
\_\_\_\_\_ on *(date)* \_\_\_\_\_; or

I returned the summons unexecuted because \_\_\_\_\_; or

Other *(specify):* \_\_\_\_\_.

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_.

I declare under penalty of perjury that this information is true.

Date: \_\_\_\_\_

\_\_\_\_\_  
*Server's signature*

\_\_\_\_\_  
*Printed name and title*

\_\_\_\_\_  
*Server's address*

Additional information regarding attempted service, etc: