

OFFICE OF THE CIRCUIT MEDIATORS  
**UNITED STATES COURT OF APPEALS  
FOR THE SIXTH CIRCUIT**

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PAUL B. CALICO  
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January 2, 2018

Matthew John Markling  
Jennifer F. Mintz  
Asaf Orr

Christopher F. Stoll  
Douglas G. Wardlow  
Derek Wikstrom

Re: *Bd of Ed of Highland School, et al v. Jane Doe*, CA No. 16-4117

Dear Counsel:

Pursuant to Rule 33 of the local Rules of the Sixth Circuit, the filing deadline for the submission of either the Stipulation to Dismiss or the Appellee's brief is extended. Please note that the Clerk's Office will expect to receive for filing either the stipulation or brief by **February 7, 2018** and may **dismiss the appeal for want of prosecution** if one or the other is not received.

The Appellant is instructed to contact this Office **before the due date** if the above filing deadline cannot be met and additional time is needed.

To electronically file a stipulation to dismiss, select the category of "Motion/Stipulation" along with "stipulation" and click continue to move to the relief screen. You will see the Category and Description boxes with drop-down menus. Continue by selecting "Stipulation" from the Category box and "Dismiss Case-Mediation" from the Description box and hit apply.

Thank you for your cooperation.

Sincerely,

/s/

Paul B. Calico

mlb

cc: Roy Ford, Case Manager